

EUROPEJSKIE CENTRUM FILMOWE  
**CAMERIMAGE**

**COMPETITION REGULATIONS**

**FOR DEVELOPMENT OF ARCHITECTURAL CONCEPT FOR THE EUROPEAN FILM CENTER CAMERIMAGE BUILDING IN TORUŃ**

**Competition Procedure:**

**Limited, two-phase competition**

**ORGANIZER:**

**The European Film Center CAMERIMAGE**

**Rynek Nowomiejski 28**

**87-100 Toruń**

**The competition is recommended by the Association of Polish Architects**

**Recommended competition number: 009/R/2021**

**Competition website:**

<http://konkurs.ecfcamerimage.pl>

The value of the competition exceeds the sum of EUR 214,000, which is the equivalent of PLN 913,630.

The Competition shall be governed by the provisions of the Public Procurement Act of 11 September 2019 (Journal of Laws of 2019, item 2019, as amended) and the Competition Regulations draw up thereunder.

Reference number: ECFC 2600.1K.2021

**Toruń, February 2021**

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## DEFINITIONS

The **“Organizer”** or **“Principal”** - the European Film Center CAMERIMAGE, correspondence address: Rynek Staromiejski 36-38, 87-100 Toruń

**“Participant”** or **“Competition Participant”** - a natural, legal person or organizational unit without legal personality, fulfilling the requirements of the Competition Regulations, who submitted the application for admission to participate in the competition referred to in article 330 of the Act

**“Act”** - shall be understood as the Public Procurement Act of 11 September 2019 (Journal of Laws of 2019, item 2019, as amended).

**“Regulations”** or **“Competition Regulations”** - shall be understood as the Regulations governing the competition for development of an architectural concept for the European Film Center CAMERIMAGE building in Toruń.

**“Competition”** - shall be understood as a public pledge, whereby the Principal, in a public announcement, promises an award for the completion and transfer of right to a competition design selected by the competition jury in the competition for development of an architectural concept for the European Film Center CAMERIMAGE building in Toruń conducted pursuant to the provisions of the Act and in accordance with the Regulations.

**“ECFC”** or the **“ECFC Building”** - the planned European Film Center CAMERIMAGE building

**“Principal’s Manager”** - the Director of the European Film Center CAMERIMAGE pursuant to § 6 of ECFC By-Laws.

**“Authorized Person”** - shall be understood as any person or persons authorized by the Principal’s Manager to independently perform any actions reserved to the Principal’s Manager (pursuant to article 52 item 2 of the Act).

**“Single-source contract”** - shall be understood as public procurement granted pursuant to article 214 item 1 pt. 4 of the Act after the successful completion of the Competition.

**“Competition Jury”** - shall be understood as a team of people with sufficient experience and knowledge to evaluate the studies and competition designs submitted as part of the Competition, appointed by the Principal’s Manager as set out in the Regulations. The Competition Jury was appointed to evaluate the studies and competition designs, select the best competition design and award the remaining prizes.

**“Phase I of the Competition”** - Shall be understood as the phase of the Competition, which incorporates the time from the announcement of the Competition to the selection of studies qualified

to Phase II of the Competition and an invitation of the authors of these studies (Competition Participants) to submit competition designs.

**“Phase II of the Competition”** - Shall be understood as the phase of the Competition, which incorporates the time from the invitation of the authors (Competition Participants) whose studies were selected during Phase I of the Competition to submit their competition designs, until the moment the Competition settlement has become legal and binding.

**“Scope of the competition study”** - shall be understood as the area covered by the study, as marked in Appendix 7a to the Regulations.

**“Study”** - shall be understood as the study referred to in Section IV of the Competition Regulations, pursuant to article 329 of the Act.

**“Competition Design”** - shall be understood as the work referred to in Section VI of the Regulations, pursuant to article 325 item 1 of the Act

**“Multidisciplinary Concept”** - A specification of preliminary architectural, natural, landscape, structural, installation, infrastructural, technical, technological and conservation solutions and standards which should serve as the basis for subsequent design works, including all approvals required for this phase and the preparation of Investment value estimates.

**“Building Permit Design”** - a design within the meaning of articles 33 and 34 of the Building Law of 7 July 1994 (Journal of Laws of 2020, item 1333) and secondary legislature thereto, particularly the Regulation of the Minister of Development of 11 September 2020 concerning the detailed scope and form of the building permit design (Journal of Laws of 2020, item 1609).

**“Detailed Design”** - a compilation of studies based on the building permit design, serving to supplement and specify the provisions of the building permit design within a scope and to an extent which is deemed necessary to draw up a bill of quantities, and investor’s cost estimate, to prepare a contractor’s offer, and to execute construction works; as such, the detailed design shall contain detailed drawings and descriptions, as referred to in the Regulation of the Minister of Infrastructure of 2 September 2004 on the detailed scope and form of design documentation, technical specifications for the execution and acceptance of construction works and the functional program (Journal of Laws of 2013, item 1129).

**“Design Documentation”** - a compilation of design studies, such as: multidisciplinary concept,, Building Permit Design, Detailed Design, bills of quantities, cost estimates, technical specifications for the execution and acceptance of construction works, including the necessary studies, permits, approvals and assessments, developed for the purpose of: obtaining a building permit, preparing and conducting a public procurement procedure for the execution of construction works, executing construction works, and delivering equipment.

The detailed scope of Design Documentation for the Investment is set forth in Appendix 1 to the Regulations - Terms of Reference.

**“Investment”** - Construction of the European Film Center CAMERIMAGE (ECFC), including land development, site utilities and necessary technical and communication infrastructure required for the building to function according to its intended purpose.

**“Contract”** - a public procurement contract entered into with the Competition Participant whose design was recognized as the winning one. The Terms of Reference to be incorporated in the Contract are included in Appendix 1 to the Regulations.

**“Subject of Contract”** - the subject of the contract shall particularly consist in the development of Design Documentation based on the selected competition design. An overview of the subject and scope of the service is included in the Terms of Reference and (Appendix 1 to the Regulations). The subject of contract shall particularly consist in the development of Design Documentation, as is deemed necessary for the implementation of the Investment and according to the presented competition design, obtaining and developing pre-design materials (such as a map for design purposes, geotechnical documentation), interior design and design author’s supervision, as well as any other services related to the preparation and implementation of the Investment.

**“Competition Website”** - a publicly accessible website dedicated to the Competition, used by the Organizer to share all and any information related to the Competition, available at <http://konkurs.ecfcamerimage.pl>

**“Electronic Communication Platform”** - a means of electronic communication used by the Organizer to communicate with the Competition Participants, and an exclusive means used by Competition Participants to transfer/submit applications for admission to participate in the Competition, evidence, applications for clarification of Competition Regulations, studies, competition designs, as well as any other information, statements or documents exchanged as part of the Competition between the Organizer and the Competition Participant/Participants.

The Electronic Communication Platform is available at: <https://www.soldea.pl/epz/epz> and on the Competition Website, in the “COMMUNICATION PLATFORM” tab.

**“Prizes”** - In the Competition, awards shall be given in the form of Prizes referred to in Section VIII of the Competition Regulations, i.e. Cash prizes (1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Prize and two cash prizes in the form of Honorable Mentions); the winner of the 1<sup>st</sup> prize will be invited to take part in single-source contract negotiations to complete a service based on their competition design.

## **SECTION I**

### **GENERAL TERMS AND CONDITIONS OF THE COMPETITION**

#### **1. NAME AND ADDRESS OF THE ORGANIZER**

The Competition Organizer, also referred to as the Principal, is:

**The European Film Center CAMERIMAGE**  
**Rynek Nowomiejski 28**  
**87-100 Toruń**

Correspondence address:

**The European Film Center CAMERIMAGE**  
**Rynek Staromiejski 36–38**  
**87-100 Toruń**

**(all written correspondence permitted by Competition Regulations shall be sent to this address)**

#### **2. COMPETITION PROCEDURE AND GENERAL TERMS**

- 2.1.** The purpose of the Competition is to select the winning competition design, the author of which (competition Participant) shall receive a cash prize and be invited to single-source contract negotiations in order to complete a service based on the competition design. The object of the service is specified in the Terms of Reference included in Appendix 1 to the Regulations.
- 2.2.** The aim of the Competition is to obtain a concept for the European Film Center CAMERIMAGE (ECFC) building characterized by the most outstanding architectural, spatial and functional qualities, including the land development of the relevant area, as specified in Appendix 7a being the effective scope of the competition design.
- 2.3.** All and any communication as part of the Competition, i.e. submitting applications for admission to join the competition, submitting Studies and Competition Designs, submitting requests for clarification of the Competition Regulations, exchange of information or documents or statements between the Organizer and the Competition Participant or any other parties interested in participating in the Competition, shall be made solely via the Electronic Communication Platform.
- 2.4.** The Competition shall be conducted according to the limited and two-phase procedure.
- 1. Phase I of the Competition**
- 1.1. Qualification**
- a. All entities interested in participating in the Competition shall submit applications for admission to participate in the competition in accordance with the provisions of Section III of the Regulations within the deadline set out in the Competition Schedule.

- b. The Organizer shall only admit Competition Participants fulfilling objective requirements specified by the Organizer in Section III of the Regulations to participate in the Competition and to submit pertinent Studies.

#### 1.2. Study Phase

- c. Studies shall be submitted by Competition Participants invited to submit pertinent Studies pursuant to applications for admission, within a deadline set out in the Competition Schedule. The material scope, the form of the study and the method of presenting the Studies are specified in Section IV of the Regulations.
- d. Assessment of anonymized Studies by the Competition Jury in accordance with criteria set out in Section V of the Regulations and selection of five (5) best studies fulfilling the requirements of the Regulations, to be qualified to Phase II of the Competition.
- e. Invitation of Competition Participants whose Studies were qualified to Phase II of the Competition to submit their Competition Designs.

### 2. Phase II of the Competition

- a. Competition Designs submitted by Competition Participants whose Studies were qualified to Phase II of the Competition within a deadline set out in the Competition Schedule. The material scope, the form of the study and the method of presenting the Competition Designs are specified in Section VI of the Regulations.
- b. Evaluation of anonymized Competition Designs by the Competition Jury according to criteria laid down in Section VII of the Regulations and selection of the best Competition Design (1<sup>st</sup> Prize) and award of the remaining Prizes according to the provisions of Section VIII of the Regulations.
- c. Approval of the competition settlement by the Principal's Manager and official announcement of Competition results.
- d. Competition results becoming legal and binding.

#### 2.5. The Competition is based on the principle of anonymity of studies and designs evaluated by the Jury.

The Organizer assures that in course of the competition procedure:

- it will not be possible to identify the study and design authors until the competition is settled
- The Competition Jury shall not have access to the contents of applications for admission to participate in the competition, and shall not familiarize them until the deadline for submitting Studies and Competition Designs

#### 2.6. The winners of the Competition will receive a cash prize in the total amount of PLN 2,200,000.00 gross (1<sup>st</sup> Prize - PLN 1,500,000.00 gross, 2<sup>nd</sup> Prize - PLN 300,000.00 gross and the 3<sup>rd</sup> Prize - PLN 200,000.00 gross, and two cash prizes in the form of Honorable Mentions, PLN 100,000.00 gross

each), as specified in Section VII, and the winner of the 1<sup>st</sup> prize will be invited to take part in single-source contract negotiations to complete a service based on their competition design.

**2.7.** The Competition shall be canceled and voided in circumstances stated in Article 355 of the Act. If the competition is canceled for reasons attributable to the Organizer, the Organizer shall reimburse the Competition Participants for all costs incurred in connection with preparing and submitting:

- Studies submitted for evaluation, up to the total sum of PLN 12,000 gross, after the Organizer has been provided with pertinent receipts to confirm the costs,
- Competition designs submitted for evaluation, up to the total sum of PLN 80,000 gross, after the Organizer has been provided with pertinent receipts to confirm the costs.

**2.8.** The Competition shall be conducted in the Polish language. Applications for admission to participate in the competition, evidence, statements and documents confirming the fulfillment of conditions for participation in the competition, studies, competition designs, and any other information submitted by the Participants, applications, notifications, declarations and documents shall be submitted in Polish. Any documents and statements submitted in a foreign language shall be submitted with a Polish translation certified for conformity with the original by the Competition Participant or their representative. The Principal shall allow requests for clarification of the terms of the Competition Regulations to be submitted in English.

**2.9.** Modifications of the Competition Regulations.

At any time before the deadline for submitting the applications for admission to participate in the competition, the Organizer shall have the right to modify the Competition Regulations. The Organizer shall immediately notify Competition Participants about the modification.

All and any modifications of Competition Regulations shall be binding for all Participants.

In each phase of the Competition, answers to requests of Competition Participants for clarification of the terms of the Regulations shall be sent to Competition Participants and published on the Competition Website and shall be binding to Competition Participants without the need to amend the Regulations.

**2.10.** The subject of the Competition was qualified according to the Common Procurement Vocabulary (CPV):

Service department

<i>CPV code</i>	<i>description (name)</i>
710 00000-8	Architectural, construction, engineering and inspection services

Groups of services

<i>CPV code</i>	<i>description (name)</i>
712 00000-0	Architectural and related services
713 00000-1	Engineering services
714 00000-2	Architectural services pertaining to urban planning and land development

Classes of services

<i>CPV code</i>	<i>description (name)</i>
712 20000-6	Architectural design services
713 20000-7	Engineering design services
714 20000-8	Landscape architectural services
712 48000-8	Supervision of project and documentation

Categories of services

<i>CPV code</i>	<i>description (name)</i>
713 22000-1	Engineering design services for the construction of civil engineering works

**2.11.** Laws applicable to the Competition:

- a. Public Procurement Act of 11 September 2019 (Journal of Laws of 2019, item 2019, as amended);
- b. Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 on public procurement and repealing Directive 2004/18/EC (OJ L 94, 28.3.2014, p. 65, as amended);
- c. Polish Civil Code of 23 April 1964 (Journal of Laws No. 2020, item 1740);
- d. The Act of 4 February 1994 on copyright and derivative rights (Journal of Laws of 2019, item 1231, as amended);
- e. The Construction Law of 7 July 1994 (Journal of Laws of 2020, item 1333);
- f. Regulation of the Minister of Development of 11 September 2020 concerning the detailed scope and form of the building permit design (Journal of Laws of 2020, item 1609);
- g. Regulation of the Minister of Infrastructure of 2 September 2004 on the detailed scope and form of design documentation, technical specifications for the execution and acceptance of construction works and the functional program (Journal of Laws of 2013, item 1129);
- h. Regulation of the Minister of Infrastructure of 18 May 2004 on the determination of methods and bases for drawing up an investor's cost estimate, calculation of planned design works and planned costs of construction works specified in the functional program (Journal of Laws of 2004, No. 130, item 1389);
- i. Competition Regulations;
- j. All regulations and standards pertaining to land development, construction and monument conservation as applicable to competition studies.

**3. METHOD OF COMMUNICATION ESTABLISHED BETWEEN THE PRINCIPAL AND COMPETITION PARTICIPANTS, METHOD OF SUBMITTING EVIDENCE, EXPLANATIONS OR INFORMATION**

**(INFORMATION ON MEANS OF ELECTRONIC COMMUNICATION USED BY THE PRINCIPAL TO COMMUNICATE WITH DESIGNERS, INCLUDING INFORMATION ABOUT TECHNICAL AND ORGANIZATIONAL REQUIREMENTS FOR DRAWING UP, SENDING AND RECEIVING FILES IN ELECTRONIC COMMUNICATION)**

- 3.1.** All and any communication as part of the Competition, including:
- submitting applications for admission to participate in the Competition,
  - submitting evidence, statements and documents,
  - submitting requests for clarification of any terms of the Competition Regulations (asking questions regarding the Competition Regulations),
  - submitting studies,
  - submitting competition designs,
  - exchange of information between the Principal and the Competition Participants,
  - exchange of documents or statements between the Principal and the Competition Participants,
- shall be made solely using the means of electronic communication - the Electronic Communication Platform.**

The Electronic Communication Platform is available at: <https://www.soldea.pl/epz/epz> and on the Competition Website, in the “COMMUNICATION PLATFORM” tab.

- 3.2.** Therefore, each entity interested in participating in the Competition shall register on the Electronic Communication Platform.

In the case of an Individual Competition Participant, registration is performed by this Participant, i.e. the person representing the Participant according to the form of representation, or a person authorized by them.

In the case of entities jointly participating in the competition as Joint Competition Participants, registration is performed by a representative appointed by these joint Participants.

- 3.3.** In order to submit an application for admission, as well as any other statements and electronic documents, via the Electronic Communication Platform, the person authorized to represent a Competition Participant or Competition Participants acting jointly must have a qualified electronic signature and must use it.

- 3.4.** The technical and requirements for uploading and downloading electronic documents, electronic copies of documents and statements, as well as any information exchanged by means of the Electronic Communication Platform are stated in the document available at: <https://.....>

- 3.5.** Instructions for submitting electronic documents and other information (including questions to the Organizer) via the Electronic Communication Platform, are presented in the form of a video tutorial at: <https://www.youtube.com/watch?v=rrOWX4WHUNg&feature=youtu.be>

- 3.6.** The maximum size of one file submitted via the Electronic Communication Platform is 20 MB.
- 3.7.** To use the Electronic Communication Platform, the user must have an ICT device with Internet access.
- 3.8.** The details of the format of individual files and electronic documents containing application for admission, statements, evidence, power of attorney, studies, competition designs and other information, statement and documents, together with the method of drawing them up, submitting, and the need to have documents signed with qualified electronic signature are presented in subsequent parts of these Regulations, in items referring to a given electronic document.
- 3.9.** All data exchanged is automatically encrypted by the Electronic Communication Platform.
- 3.10.** The deadlines for submitting and downloading data are set out in the competition regulations (item 4 of this Section).
- 3.11.** The Organizer will answer any requests for clarification of the terms of the Competition Regulations submitted by the Competition Participants or any parties interested in taking part in the Competition provided that the request is received by the Organizer within deadlines set out in the competition schedule (item 4 of this Section).
- 3.12.** Explanations given by the Organizer shall be binding for all entities interested in participating in the competition, and for all Competition Participants.
- 3.13.** Information about the Competition, changes in the Regulations, explanations provided by the Organizer and other announcements and information related to the Competition shall be published on the Competition Website.
- 3.14.** The Competition Organizer shall not be held liable for the effects of non-observance of the above-specified requirements by the Competition Participants.
- 3.15.** The person authorized to contact the Competition Participants is:  
Competition Secretary: Rafał Mroczkowski, architect.

**4. COMPETITION SCHEDULE**

<b>PHASE I OF THE COMPETITION</b>		
4.1.	The competition announcement was submitted to the Publications Office of the European Union.	<b>26.02.2021</b>
4.2.	<p>The deadline for submitting requests for clarification of the individual Competition Regulations concerning the preparation and submission of applications for participation in the competition on the Electronic Communication Platform.</p> <p>The Organizer will provide clarifications via the Electronic Communication Platform immediately, but no later than within 2 days before the deadline for submitting applications for participation in the competition.</p>	until <b>17.03.2021.</b>
4.3.	<p>The deadline for submitting applications for participation in the Competition via the Electronic Communication Platform, together with all and any evidence, statements and documents to confirm the fulfillment of Organizer's requirements.</p> <p><i>The Organizer shall have access to the above-listed electronic documents after their submission deadline.</i></p>	until <b>24.03.2021.</b>
4.4.	The deadline for notifying Competition Participants about their admission to participate in the Competition and inviting Participants to submit Studies under Phase I or notifying applicants about not being admitted to participate in the Competition.	until <b>08.04.2021.</b>
4.5.	<p>The deadline for submitting requests for clarification of the individual Competition Regulations concerning the preparation and submission of Studies.</p> <p>The Organizer will provide clarifications via the Electronic Communication Platform forthwith.</p>	until <b>19.04.2021.</b> until <b>3.00 pm.</b>
4.6.	<p>The deadline for submitting the Studies.</p> <p>The Studies shall be submitted in their electronic form via the Electronic Communication Platform.</p> <p><i>The Organizer shall have access to the above-listed electronic documents after their submission deadline.</i></p> <p>The Studies in their hard copies shall be submitted to the Organizer's correspondence address, as specified in Section I pt. 1.</p>	until <b>10.05.2021.</b> until 3.00 pm.

4.7.	The deadline, by which Competition Participants will be notified via the Electronic Communication Platform about their qualification to Phase II of the Competition and about their invitation to submit Competition Designs.	until <b>24.05.2021</b>
<b>PHASE II OF THE COMPETITION</b>		
4.8.	<p>The deadline for submitting requests for clarification of the individual Competition Regulations concerning the preparation and submission of Competition Designs.</p> <p>The Organizer will provide clarifications via the Electronic Communication Platform forthwith.</p>	until <b>07.06.2021.</b>
4.9.	<p>The deadline for submitting the Competition Designs.</p> <p>The competition designs shall be submitted in their electronic form via the Electronic Communication Platform. <i>The Organizer shall have access to the above-listed electronic documents after their submission deadline.</i></p> <p>The Competition Designs in their hard copies, including their physical models, shall be submitted to the Organizer's correspondence address, as specified in Section I pt. 1.</p>	until <b>19.07.2021.</b> until 3.00 pm.
4.10.	<p>The results of the competition shall be announced on the Competition Website, and Competition Participants will be notified via the Electronic Communication Platform about the result of the competition.</p> <p>If the Organizer decides to organize an official, public announcement of Competition results, all Competition Participants will be notified about the date and time thereof individually.</p>	until <b>30.07.2021.</b>
4.11.	Possible post-competition exhibition.	until <b>02.08.2021.</b> until <b>06.08.2021</b>
4.12.	Possible post-competition discussion.	until <b>06.08.2021.</b>

## 5. COMPETITION JURY

### 5.1. Jury Members

The Competition Jury shall consist of 13 people. The Jury shall include:

1. **Bolesław Stelmach, PhD - Chairman of the Competition Jury**  
Director of the National Institute of Architecture and Urban Planning, Competition Judge appointed by the Association of Polish Architects (SARP), Warsaw Branch,
2. **Piotr Sobociński, architect - Reporting Judge**  
President of the Toruń Branch of the Association of Polish Architects, Competition Judge appointed by the Association of Polish Architects (SARP), Toruń Branch,
3. **Magdalena Federowicz-Boule – Competition Judge**  
Member of the Presidium of the Warsaw Branch of the Association of Polish Architects, Competition Judge appointed by the Association of Polish Architects (SARP), Warsaw Branch,
4. **Anna Stasiak, architect - Competition Judge**  
Director of the Municipal Planning Office in Toruń, member of the Association of Polish Architects
5. **Zbigniew Fiderewicz – Competition Judge**  
Deputy President of the City of Toruń
6. **Jerzy Grochulski, architect - Competition Judge**  
member of the Board of the International Union of Architects and International UIA Competition Board, former President of the Association of Polish Architects in 2006-2012, Competition Judge appointed by the Association of Polish Architects (SARP), Warsaw Branch
7. **Piotr Hofman, architect - Competition Judge,**  
SARP, Szczecin Branch
8. **Piotr Lewicki, architect - Competition Judge**  
Deputy Chairman of the Board of Judges of the Kraków Branch of the Association of Polish Architects, Competition Judge appointed by the Association of Polish Architects (SARP), Kraków Branch,
9. **Michał Prewysz-Kwinto – Competition Judge**  
Director of the Promotion and Graphic Design Office at the TUMULT Foundation
10. **Marek Smoczyk – Competition Judge**  
Secretary of the Voivodeship at the Marshal's Office of the Kujawsko-Pomorskie Voivodeship
11. **Piotr Walkowiak, architect - Competition Judge**  
Representative of the Ministry of Culture, National Heritage and Sport
12. **Adam Zdunek – Competition Judge**  
Deputy Director of the European Film Center CAMERIMAGE in charge of promotion
13. **Marek Żydowicz – Competition Judge**  
Director of the International Film Festival CAMERIMAGE, President of the TUMULT Foundation

### 5.2. The appointed Competition Secretary shall be:

Rafał Mroczkowski, architect - Competition Judge appointed by the Association of Polish Architects (SARP), Warsaw Branch.

The Competition Secretary shall not be a member of the Competition Jury.

**5.3.** Consultants and experts may be appointed to cooperate with the Competition Jury. The Competition Jury or the Organizer shall make a decision on whether to appoint possible experts, and this decision shall be approved by the Principal's Manager or a person appointed by them.

**5.4.** The Competition Jury was appointed to evaluate the studies and competition designs, select the best study and competition design and award the prizes in the Competition. The Competition Jury shall particularly compile information about competition designs, prepare the justification for the competition result, and shall submit the application for the competition to be annulled.

Within the scope set out in this item, the Competition Jury shall act as an independent entity.

**5.5.** The Principal's Manager or a person authorized by them shall oversee the works of the Competition Jury with respect to the conformity of the competition with the provisions of the Act and the Competition Regulations, and shall particularly:

- a. annul the competition;
- b. approve the settlement of the competition.

## **SECTION II**

### **DESCRIPTION OF THE OBJECT OF THE COMPETITION**

#### **1. OBJECT OF THE COMPETITION AND ASSUMPTIONS AND GUIDELINES FOR THE COMPETITION**

##### **CONCEPTUAL DESCRIPTION**

The object of the competition consists in an Architectural Concept for the European Film Center CAMERIMAGE (ECFC) Building in Toruń, including land development.

The Organizer expects the Participants to present a modern, extraordinary design reflecting the unfettered imaginations of their authors in their architectural expression, just like film art consistently pursues unpredictability and authenticity.

The building and its development should fulfill the expectations of users with an elevated sense of aesthetics, a building whose functional and spatial solutions will avoid the clichés and derivative ideas which are normally attributed to festival venues.

The new ECFC Building will be situated in direct vicinity of the Old Town in Toruń, which is listed by UNESCO as a World Heritage Site. Therefore, the new architecture of the ECFC Building should propose innovative and original form, while considering the high rank of the Old Town, yet avoiding historical pastiche.

The presence of the ECFC Building should serve to complement and creatively expand on the existing structure of this part of the city.

The land development around the ECFC Building is to attract cultural events to the Jordanki area, together with neighboring cultural facilities, such as the Center of Contemporary Art in Toruń (CSW) and the CKK Jordanki Congress and Culture Center, as well as the Marshal's Office of the Kujawsko-Pomorskie Voivodeship building, which is also important to the region, due to its function. Additionally, the institution is also planning to add a new building at the back of the existing CSW venue. It will be situated in direct vicinity to the ECFC site.

The location of the new ECFC Building offers many advantages, one of them being a green belt on the northern and western side of the site which, as planned by Toruń officials, is to serve as an attractive green space complementing the cultural offer of the institutions situated in the Jordanki area, constituting an integral extension of their functions. This green zone is expected to be enriched to include new forms in the ECFC area, including gardens and green roofs (particularly from the northern side).

It is the intention of the Organizer and the City of Toruń, which has actively participated in the ECFC investment, to create a center for cultural events in the Jordanki area, a melting pot for art initiatives, as well as a friendly and welcoming space. Authorial proposals for the ECFC concept should therefore aim to create interiors with a user-friendly atmosphere but an elegant and

stately appeal (particularly the Festival Center), which, together with the yard surrounded by culturally significant buildings, would create the “salon” of Toruń. Creating a grand square will integrate the existing buildings and will serve as the place where cinema personalities and the participants of other cultural events will be welcomed with splendor. A grand entrance to the Festival Center should be designed on the building’s axis, e.g. by reflecting certain canonical solutions which have already been applied in the entrance areas to similar festival venues and palaces in the world.

#### COMPETITION DESIGN AREA AND INVESTMENT AREA

The competition design area is located in Toruń, in the so-called Jordanki area.

Historically speaking, the Jordanki district was a suburb of the medieval city of Toruń, occupied by the city’s defensive wall and moat, which were later transformed into stronghold fortifications. In the 19<sup>th</sup> and 20<sup>th</sup> centuries, the area was converted into a so-called perimeter park belt - together with a new road system - encircling the Old Town.

The investment will be implemented on:

- a) the Organizer’s own lots, i.e. lots 6/18, 6/20 and 6/22 in district 14, of ca. 1.85 ha in total area,
- b) partially on fragments of record parcels which the Organizer will acquire from the City of Toruń for investment purposes, i.e. part of lot no. 6/10, part of lot no. 6/21 and lot no. 6/9 and 6/17 of ca. 0.55 ha in total area.

All of the aforementioned record parcels or parts thereof comprise the scope of the competition design (marked in Appendix 7a to the Regulations), of ca. 2.4 ha in total area.

This area should be adopted in the balance of the investment site development design at the stage of the competition design.

Since the area encompassing the record parcels listed in pt. b) are situated outside the Organizer’s own premises and are currently used for other purposes, there are some investment limitations in place in these lots, which were described and illustrated in Fig. 2 in **Appendix 7b to the Regulations**.

#### ASSUMED PROGRAM AND FUNCTIONS OF THE ECFC BUILDING AND DEVELOPMENT

According to the Organizer’s assumptions, the ECFC building and its development should include the following, main functional and program zones:

1. **Festival center** - a grant auditorium with a house, foyer with exclusive exhibition functions, front desks, box offices and other.
2. **Market** - exhibition and fair space devoted to cinematic products and technologies.
3. **The House of Cinema: Museum / Art Gallery** - exhibition halls dedicated to widely understood cinematic art (also design).
4. **The House of Cinema: Cinema auditoriums** - 3 projection halls of different size.

5. **Education center** - space dedicated to film education, trainings, workshops, presentations of film arts, techniques and technology.
6. **Studio** - space dedicated to film production (sound studio, wardrobes, post-production - editing rooms, etc.).
7. **Underground garage** - at level -1 and, optionally, at level -2, the viability of which should be studied as part of the design.
8. **A grand, spacious square** - in front of the ECFC Building.

Apart from these basic spaces, the building must also include their components: the foyer, a café, bars, a restaurant, cloak rooms, front desks, ECFC administration, VIP zones, conference rooms, a media zone with a press center, thematic film shops and a museum, amenity rooms, archives, storage halls, toilets, technical rooms, pathways and other.

#### COMMUNICATION INSIDE THE ECFC BUILDING - GENERAL PRINCIPLE

It is the intention of the Organizer to be able to connect all functional zones of the entire ECFC architectural complex using common, internal communication paths during major events (e.g. the CAMERIMAGE Festival). If several events by several organizers are held at the ECFC at the same time, it should be possible to separate the individual event zones (create separate, closed zones, accessible only from the square, via external communication, e.g. when an opening of a design exhibition in the house of cinema is held concurrently with a film music concert in the festival center, or an art fair in the market, a film school shoot and a TV program recording in the studio's sound hall).

#### DESIGN GUIDELINES AND ASSUMPTIONS

In preparing the Competition, the Organizer ordered a communication analysis for the competition design area, as well as a capacity analysis for the pursued functional and spatial program, including an estimate of the costs to complete the Investment. These studies were consulted on by the City of Toruń. These analyses produced an Investment program which includes indications for the locations of individual functional and program zones in the context of the investment lot, and optimal capacities for servicing all communications within the Investment.

Since the communication analysis indicated that the ECFC parking service could be provided at level -1 only, the Organizer made a decision to add level -2 as an optional solution. At the competition stage, Participants should propose level -2 of the underground garage as an element of a studied concept, without requiring its implementation for the correct functioning of the ECFC Building. The Organizer will make a decision about whether to build the -2 level at a later stage of design works, considering the economic aspects of the Investment and the actual demand of the city of Toruń for parking spots in this part of the Old Town.

However, if a Competition participant proposes a different arrangement of the building's usable space, which will propose an increased number of parking spots required to service the ECFC Investment, the Organizer shall admit the -2 garage level for partial implementation, in that those parking spots which have not fitted in the space of the -1 level will be located there.

The area is covered with an existing zoning plan, but due to the ECFC Investment, officials decided to develop a new one. The result is a zoning plan (MPZP) approved on December 21, 2020 (decision no. ZN/443/2020) by the Regional Monument Conservator for the Kujawsko-Pomorskie Voivodeship. The draft plan is included in Appendix 7c to the Regulations and its guidelines should be made available when designing the ECFC Building and developing the Jordanki area. Information from the Toruń City Hall on the interpretation of the provisions of the Zoning Plan concerning the number of parking spots (Appendix 7h to the Regulations) may be useful. The Appendix contains a model calculation of the number of parking spots for the ECFC Investment, assuming a hypothetical functional program. The proposed number shall however not be construed as binding number for Competition Participants.

Location guidelines and a detailed program of the ECFC Building, including a description of the mutual connections between individual spaces and functional elements are presented in Appendix 7b to the Regulations.

The Investment site's close proximity to the Old Town is an important issue, which affects the location of the ECFC Building on the lot, and thus the organization of program zones within the ECFC Building. Therefore, the zoning plan also specifies a zone for exhibiting the Old Town Complex profile, and thus imposes certain height limitations. Participants should take this fact into consideration in their studies. It should be assumed that the section of the Main Auditorium of the Festival Center with the main stage will be the tallest point of the ECFC Building.

The Organizer also provided a study containing a communication analysis (Appendix 7d to the Regulations) for reference.

The above-stated guidelines and assumptions should be treated as solutions which are indicated and preferred by the Organizer, but should not limit the creative process of Competition participants in their pursuit of even better and more optimal solutions.

The Organizer admits certain tolerances in the size of a given program at the following levels:

- for the Festival Center's Main Auditorium: - +/-5%,
- for the remaining ECFC Building program - +/- 15%, maintaining the recommended functionality of the building space and the land development.

In order to facilitate the integration of cultural buildings situated in the Jordanki area, i.e. CKK Jordanki and CSW, the Organizer agreed on with their users or owners on the possibility of connecting all buildings at various levels. In the case of the CSW building, the plan is to connect the -1 level of the CSW and ECFC underground garage and to use the existing entrance to the CSW underground garage as an entrance to the ECFC underground garage. The second link between the buildings is planned at level +1 through a link entering the fragment of the ECFC building situated in lot no. 6/20, on the western facade of the newly designed CSW building (the exact location of the entry of the link into the newly designed CSW building is presented in Appendix

7g to the Regulations). In the case of the CKK Jordanki building, the plan is to have these two buildings connected at the -1 underground garage level and, as with the CSW building, to use

the entrance to the CKK Jordanki underground garage as the entrance to the ECFC underground garage. Access to the square in front of the ECFC building and to the building will be provided under an easement on lots no. 6/2 and 7/1.

The Organizer expects that the ECFC Building will be environmentally-friendly, provide a high comfort of use, guarantee proper health conditions and achieve high energy efficiency.

Further to the above, Competition Participants should consider some key issues related to the pro-ecological aspect of the Investment, such as:

- method of use of the existing green elements and development of new green areas (including green roofs, green facades, etc.),
- method of management of rainwater,
- communication and traffic solutions and the related traffic volume,
- solutions which lower the carbon footprint in the building's life cycle,
- glazing solutions to ensure contact with the environment and natural lighting, and limiting the risk of occurrence of excessive temperatures,
- quality of details, reducing the thermal bridging effect,
- material and technical solutions applied in basic external partitions,
- the use of ecological sources of energy, including RES,
- solutions which ensure the high quality of indoor air,
- energy-saving, friendly, warm indoor lighting.

Competition Participants shall be free to select adequate solutions and determine their efficacy, taking into account the aforementioned guidelines.

#### DIVISION OF THE INVESTMENT INTO PHASES

The Investment consisting in the construction of the ECFC Building will be divided into two phases, which should be taken into consideration when developing the competition design.

Phase I concerns the construction of a Studio in the southeastern corner of the area belonging to the Organizer, the majority of which constitutes record parcel no. 6/22. Access to this building will be provided through the existing access road from ul. Wały gen. Władysława Sikorskiego (or, possibly, from the North, through the existing entrance to the CKK Jordanki area).

Phase II concerns the construction of the building containing the remaining ECFC program, i.e. the Festival Center, the Market, the House of Cinema, the Education Center and the underground garages, as well as the development of the entire area around the ECFC.

The designer should incorporate a connection of the Studio with the building to be erected under Phase II of the Investment.

#### SCOPE OF THE STUDY

The scope of the study is specified in **Appendix 7a to the Competition Regulations.**

2. **COMPETITION MATERIALS**

A list of Competition materials is included in Section XI of the Regulations. Competition materials are available on the Competition Website.

3. **MAXIMUM PLANNED TOTAL COST OF THE EXECUTION OF WORKS CARRIED OUT ON THE BASIS OF THE COMPETITION DESIGN - IMPLEMENTATION OF THE INVESTMENT**

The estimated total cost of implementation of the Investment, in a finished state, including interior fit-out and land development within the scope specified in the Terms of Reference included in **Appendix 1 to the Regulations** (Terms of Reference) shall not exceed the sum of:

**PLN 540,000,000.00 gross**  
**(in words: five hundred forty million zlotys gross).**

4. **MAXIMUM PLANNED TOTAL COST OF THE EXECUTION OF THE SUBJECT OF CONTRACT**

The estimated planned total cost of execution of the Subject of Contract, as specified in **Appendix 1 to the Regulations** (Terms of Reference) shall not exceed the sum of:

**PLN 55,000,000.00 gross**  
**(in words: fifty five million zlotys gross).**

**SECTION III**  
**CONDITIONS FOR PARTICIPATION IN THE COMPETITION, REQUIREMENTS TO BE  
FULFILLED BY COMPETITION PARTICIPANTS, INFORMATION ON EVIDENCE AND  
APPLICATIONS FOR ADMISSION TO PARTICIPATE  
IN THE COMPETITION AND EVALUATION OF APPLICATIONS**

**1. CONDITIONS FOR PARTICIPATION IN THE COMPETITION, REQUIREMENTS TO BE FULFILLED BY  
COMPETITION PARTICIPANTS**

1.1. The following entities shall be entitled to take part in the Competition:

1. natural person;
2. legal person;
3. an organizational unit without legal personality;

a domestic or foreign entity (foreign, in the meaning that its registered office/place of residence is situated outside the Polish territory).

1.2. The entities listed in point 1.1 may:

- a. individually participate in the competition, in which case they shall be referred to as "Individual Competition Participants",
- b. jointly participate in the competition, in which case they shall be referred to as "Competition Participants jointly participating in the competition".

Provisions pertaining to Competition Participants shall be respectively applied to each Participant taking part in the Competition.

**Note: Competition Participants jointly participating in the competition shall particularly include partners in civil partnerships, consortia (a consortium shall be also understood as teams of authors).**

1.3. Competition Participants jointly participating in the competition shall be **obligated** to appoint a representative authorized to represent Competition Participants jointly participating in the competition, including to submit the Application and documents and statements required in this Section, the Studies and Competition Designs. One of the Participants jointly participating in the competition may act as the Representative. A template letter of attorney for Participants jointly participating in the Competition is included in **Appendix 3f to the Regulations**.

1.4. An Individual Competition Participant may also appoint a representative. A template letter of attorney for Individual Competition Participants is included in **Appendix 3e to the Regulations**.

1.5. Each Participant may submit only one Application for admission to participate in the competition.

Performing this activity jointly with another Competition Participant (Competition Participants jointly participating in the competition) shall be also recognized as submission of the Application. A Participant who submitted more than one Application shall be excluded from the competition

1.6. Competition Participants must fulfill all of the following requirements:

- a) the absence of premises for exclusion from participation in the Competition pursuant to the provisions of article 108 item 1 and article 109 item 1 pt. 4-5, pt. 6 with respect to members of the Competition Jury and items 7-10 of the Act.

**NOTE:**

**This requirement shall apply to an Individual Competition Participant and each of Participants jointly participating in the Competition, whose resources are disposed of by the Competition Participant.**

- b) the condition for participation in the competition, as specified by the Organizer, regarding technical and professional capabilities pertaining to education and qualifications is fulfilled. This condition is considered fulfilled if the Competition Participant is able to demonstrate that at least 1 person holding an unlimited license in architectural design is at their disposal, and that this person will participate in the development of the competition design.

As proof of fulfillment of this condition, the Organizer shall require a Statement of fulfillment of condition for participation in the competition regarding technical and professional capabilities pertaining to education and qualifications, including a list of such persons, information on their licenses and authorizations, and the legal basis for having them at disposal.

Note: Equivalent qualifications obtained in other countries, according to principles set out in article 12a of the Construction Law of 7 July 1994 (Journal of Laws of 2020, item 1333), considering the provisions of the Act of 22 December 2015 on the principles of recognizing professional qualifications obtained in Member States of the European Union (Journal of Laws of 2020, item 220) shall be admitted.

- c) the condition for participation in the competition, as specified by the Organizer, regarding technical and professional capabilities pertaining to experience is fulfilled. This condition is considered fulfilled if the Competition Participant is able to demonstrate that, within the period of 15 years before the deadline for submitting Applications for admission, and if the overall period in business is shorter - within this period, the Competition Participant has duly completed services consisting in the development of design documentation comprising a building permit design and detailed design, and that the designed building received a legally building permit for 1 building with a cultural and entertainment program of no less than 10,000 m<sup>2</sup> in total area.

As proof of fulfillment of this condition, the Organizer shall require a Statement of fulfillment of condition for participation in the competition regarding technical and professional capabilities pertaining to professional experience, including a list of services and information on the value, subject, completion date and entities, for which the services have been completed.

In the case of Competition Participants jointly participating in the competition, the requirements referred to in points b) and c) shall be deemed fulfilled if it is fulfilled by at least one of the Competition Participants acting jointly.

- 1.7. In order to fulfill the condition for participation in the competition, as specified in points 2.1 b) and c) of these Regulations, the Competition Participant may rely on the resources of other entities, pursuant to the provisions of article 118 of the Act, i.e.:
- a) With regard to the conditions of education, professional qualifications or experience, Competition Participants may rely on the capacity of entities sharing these resources, if these entities have completed construction works or services, for which this capacity is required.
  - b) Together with the application for participation, the Competition Participant relying on the capacity of entities sharing their resources shall submit a statement of the entity sharing its resources, in which it undertakes to make available all the necessary resources required for the competition task or any other evidence to confirm that the Competition Participant shall have the necessary resources of these entities at their disposal.
  - c) The statement of the entity sharing its resources shall confirm that the relationship between the Competition Participant and the entities sharing their resources shall guarantee factual access to these resources and shall particularly specify:
    - 1) the scope of this entity's resources made available to the Competition Participant;
    - 2) the method and scope, to which the resources are made available to the Competition Participant by the entity sharing these resources in the performance of the competition task;
    - 3) whether and to what extent the entity sharing its resources, on which the Competition Participant relies with reference to conditions for participation in the Competition with respect to education, professional qualifications or experience, shall execute its competition task, to which these capacities refer.

## **2. APPLICATIONS FOR ADMISSION TO PARTICIPATE IN THE COMPETITION AND REQUIRED EVIDENCE, STATEMENTS AND DOCUMENTS CONFIRMING THE FULFILLMENT OF REQUIREMENTS SET OUT BY THE ORGANIZER**

- 3.1. To be admitted to participate in the Competition according to principles set out in these Regulations, the Competition Participant shall submit an application for admission to participate in the Competition, drawn up in accordance with **Appendix 3a** to the Regulations.  
*Documents shall be submitted in their electronic form, affixed with the electronic signature(s) of all parties authorized to represent the Competition Participant or Competition Participants jointly participating in the Competition.*  
*Submitting files in the PDF format is recommended.*
- 3.2. In order to fulfill the Organizer's requirements, i.e. the absence of premises for exclusion and in order to fulfill conditions for participation, the Competition Participant shall submit the following evidence, statements and documents with the application for admission:
- 1. A statement of the Competition Participant about the absence of premises for exclusion from participation in the Competition pursuant to the provisions of article 108 item 1 and article 109 item 1 pt. 4-5, pt. 6 with respect to members of the Competition Jury and items 7-10 of the Act, as per **Appendix 3b** to the Competition Regulations.

Documents shall be submitted in their electronic form, affixed with the electronic signature(s) of all parties authorized to represent the Competition Participant.  
Files should be drawn up in the PDF.

**NOTE:**

**A statement of the absence of premises for exclusion from the Competition shall be submitted by each Competition Participant, including each of the Competition Participants jointly participating in the Competition, and the entity sharing its resources with the Competition Participant.**

2. A statement of fulfillment of condition for participation in the competition, as specified by the Organizer, regarding technical and professional capabilities pertaining to education and qualifications, including a list of such persons, information on their licenses and authorizations, and the legal basis for having them at disposal as per **Appendix 3c** to the Regulations.  
Documents shall be submitted in their electronic form, affixed with the electronic signature(s) of all parties authorized to represent the Competition Participant or Competition Participants jointly participating in the Competition.  
Submitting files in the PDF format is recommended.
3. Statement of fulfillment of condition for participation in the competition, as specified by the Organizer, regarding technical and professional capabilities pertaining to professional experience, including a list of services and information on the value, subject, completion date and entities, for which the services have been completed as per **Appendix 3d** to the Competition Regulations  
Documents shall be submitted in their electronic form, affixed with the electronic signature(s) of all parties authorized to represent the Competition Participant or Competition Participants jointly participating in the Competition.  
Submitting files in the PDF format is recommended.
4. If the Competition Participant relies on the resources of other entities, they shall submit a statement of these entities, undertaking to make its resources available in accordance with the provisions of item 1.6 c) of these Regulations.  
Documents shall be submitted in their electronic form, affixed with the electronic signature of the entity sharing its resources.  
Submitting files in the PDF format is recommended.
5. If the Competition Participant relies on the resources of other entities, they shall submit a statement about the absence of premises for exclusion from participation in the Competition pursuant to the provisions of article 108 item 1 and article 109 item 1 pt. 4-5, pt. 6 with respect to members of the Competition Jury and items 7-10 of the Act, as per **Appendix 3b** to the Competition Regulations.  
Documents shall be submitted in their electronic form, affixed with the electronic signature of the entity sharing its resources.  
Submitting files in the PDF format is recommended.

6. A power of attorney to represent Participants jointly participating in the competition.  
Documents shall be submitted in their electronic form, affixed with the electronic signatures of all parties authorized to represent all Competition Participants jointly participating in the Competition.  
Submitting files in the PDF format is recommended.
7. A power of attorney if an Individual Competition Participant has appointed a representative.  
Documents shall be submitted in their electronic form, affixed with the electronic signature(s) of all parties authorized to represent the Competition Participant.  
Submitting files in the PDF format is recommended.

**NOTE:**

Declarations may be submitted on behalf of the Competition Participant (a person authorized to represent the Competition Participant) by:

- a) The Competition Participant, if they are a natural person,
  - b) according to the principles of representation, a person (or persons) authorized to submit declarations of intent on behalf of a legal person or an organizational unit acting as Competition Participant.
- 3.3. Applications for admission to participate in the Competition, as well as any evidence, statements and documents referred to in item 3.2 above shall be submitted solely as electronic documents, via the Electronic Communication Platform.
  - 3.4. If a compressed (archive) document in a format which compresses data (e.g. a ZIP file) is uploaded by means of electronic communication, the file containing compressed documents must be affixed with qualified electronic signature, and all documents comprising the file must be affixed with individual qualified electronic signatures.
  - 3.5. Each Participant may submit only one Application for admission to participate in the competition.  
Performing this activity jointly with another Competition Participant shall be also recognized as submission of the Application. A Participant who submitted more than one Application shall be excluded from the competition
  - 3.6. The Competition Participant may amend or withdraw an application for admission to participate in the Competition solely before the lapse of the deadline for submitting applications via the Electronic Communication Platform.
  - 3.7. If, as part of the competition, electronic documents exchanged using means of electronic communication contain any information classified as business secret within the meaning of the Act of 16 April 1993 on counteracting unfair competition (Journal of Laws of 2020, item 1913), in order to maintain the confidentiality of this information, the Competition Participant shall upload it in a separate and adequately marked file using a field dedicated to uploading files marked as Business Secret on the Electronic Communication Platform.

### 3. EVALUATION OF APPLICATIONS FOR ADMISSION TO PARTICIPATE IN THE COMPETITION

- 4.1. Directly after the lapse of the deadline for submitting applications for admission, the Organizer shall be given access to electronic documents submitted via the Electronic Communication Platform by the Competition Participants. Next, the Competition Secretary shall register and make classified all and any data of the Competition Participants, and verify the submitted applications for admission as well as any evidence, statements and documents for their conformity with the Regulations, and shall subsequently require documents to be completed or clarified, if necessary. This verification will reveal if Competition Participants have fulfilled the requirements for participation in the competition, as set out in the Regulations and the provisions of the Act according to the “fulfilled - not fulfilled” formula.
- 4.2. The Organizer shall reject an application for admission to participate in the competition if:
1. The application was submitted after the deadline for submitting applications.
  2. The application was submitted by a Competition Participant who failed to demonstrate the fulfillment of Principal’s requirements, as set out in the competition announcement and Regulations.
  3. The application was found to be non-compliant with the provisions of the Act.
  4. The application was found to be void under separate regulations.
  5. The application was not drawn up or submitted in accordance with the technical or organizational requirements for drawing up or submitting applications using means of electronic communication designated by the Organizer.
- 4.3. To maintain the anonymity of Competition Participants with respect to the members of the Competition Jury, and Jury members shall not take part in the verification of application for admission to participate in the Competition. The list of Competition Participants will not be published.
- Any action or omission of a Competition Participant, which could or has led to a violation of the Participant anonymity principle with respect to members of the Competition Jury shall result in the exclusion of this Participant from the competition.**
- 4.4. After verifying the correctness of the submitted applications for admission and after the Participant has fulfilled the requirements for participation in the competition, the Organizer shall individually notify all Competition Participants about the results of this verification and shall invite Competition Participants fulfilling conditions for participation in the competition to submit their Studies.
- 4.5. If it is deemed necessary for the Competition to proceed correctly, the Organizer shall have the right to require evidence effective as of the day of its submission to be submitted by selected Competition Participants in any phase of the Competition, including in the phase of selecting the Competition Designs or immediately after their selection.
- 4.6. If any of the Participants fails to submit a statement pertaining to evidence, other documents or statements made in the procedure, or if any of the statement submitted are incomplete or contain errors, the Principal shall require them to be submitted, corrected or completed within a specified deadline.

- 4.7. If the Principal finds any of the statements or evidence submitted by the designer to be questionable, the Principal shall have the right to refer directly to the entity holding this information or documents which are deemed essential for the verification of fulfillment of conditions for participation in the procedure, selection criteria, or for the verification of the absence of premises for exclusion, and request this information or these documents to be presented.

## **SECTION IV**

### **METHOD OF DRAWING UP AND SUBMITTING STUDIES**

#### **1. GENERAL INFORMATION ABOUT THE PREPARATION OF STUDIES**

- 1.1 Only an original (non-infringing on any third-party rights) and previously unpublished Study shall be admitted to the Competition. The Study shall not violate the principle of anonymity and shall fulfill the objective of the Competition, shall not contain variant solutions and shall be sufficiently legible and complete for evaluation.
- 1.2 The Study shall explicitly describe the idea behind the solutions adopted by the Competition Participant. In graphic terms, the Study shall be characterized by the legibility of textual and pictorial information.
- 1.3 In drawing up the Study, the Competition Participant should take into consideration the contents and guidelines of the Competition Regulations and the Appendices thereto.
- 1.4 Studies shall not infringe on any third-party copyrights.
- 1.5 Studies which have been drawn up in a manner which allows their authors to be identified shall not be taken into consideration, and the Competition Participants who submitted such Studies shall be excluded from the competition.
- 1.6 Studies shall be submitted in their electronic form and in hard copy.

#### **2. CONTENTS OF THE STUDY AND ITS THEMATIC SCOPE**

##### **2.1. The Study shall consist of:**

- a. **A graphic part - One (1) 100x70 cm board, vertical, and a maximum of ten (10) A3 sheets.**
- b. **A descriptive part - a maximum of five (5) A4 text sheets**
- c. **A Study Identification Sheet (Appendix 4b to the Competition Regulations),**

##### **2.2. The graphic part should contain:**

- 1) The 100x70 cm board should present a schematic drawing of the land development design, containing the complete scope of the competition study, as stated in Appendix 7a to the Regulations.

A drawing executed on a 1:500 master map should present:

- a. the land development, with a schematic projection of level 0 of the designed ECFC building, as well as the range of the underground garage levels -1 and -2.
- b. the schematic projection of level 0 of the ECFC building shall legibly present the general spatial arrangement of the required building program and functions for this level,
- c. external communication layout, with an explicit designation of methods of servicing the ECFC building,

- d. designation of characteristic elevation ordinates of the site, level 0 of the building and building interiors,

The 100x70 cm board should additionally include:

- a. Minimum 2 characteristic, schematic ECFC building sections:
  - East-West, presenting: the entrance passageway from A. Solidarności, the grand square with the main entrance to the ECFC building, the foyer, the main auditorium of the Festival Center,
  - North-South, presenting: the northern entrance zone to the building, the House of Cinema, the main auditorium of the Festival Center, the Market, the Education Center, and the Studio.

Offset sections shall be admitted.

The sections shall also present the environment of the ECFC building: the green zones outside the perimeter of the competition study, the communication layout to and around the ECFC building, etc.

The scale of the sections should be sufficient for the spatial and program assumptions to be legible.

- b. A schematic, bird's eye view of the competition study site from the East (view of the eastern facade of the ECFC building and the grand square), with the closest ambiance (the CKK Jordanki building, the Marshal's Office, the CSW building, green areas, streets, etc.).
  - c. If possible, other drawings concerning the ECFC building concept.
- 2) In the A3 sheets, Competition Participants shall present sketches and drawings for other design solutions for the ECFC building, including land development, i.e.:
    - a. Schematic projections of all stories of the ECFC building (including levels -1 and -2), legibly presenting the general spatial arrangement of the required building program and function for individual levels. Scale 1:500.
    - b. Sample view drawings/sketches presenting the most characteristic and grand architectural assumptions made for the facade, including a specification of the facade finishing material. Minimum 3 facade views shall be required.
    - c. Drawings/sketches illustrating the form of the building at different angles, at a distance and up close. Minimum 4 drawings/sketches shall be required.

Pursuant to the contents of item 2.2 1) c), if any space is still available on the 100x70 cm board, a part of the drawings dedicated to the A3 sheets may be presented there.

**NOTE:**

In terms of pictorial/graphic presentation, the Studies may include sketches, drafts and schematics, provided that the clear and explicit presentation condition is fulfilled, the proposed concept and architectural character of the building and adjacent land development are legibly presented using any technique. It is however required that, despite admitting some formal generalization, the Competition Participant presented the program and functional assumptions of the ECFC building and land development in an explicit and clear manner.

### 2.3. Descriptive part

The descriptive part should contain:

1. Maximum five (5) text pages in the A4 format (font min. 11 pts.) containing:
  - a. an authorial description of the concept, explaining the idea behind the concept, and a description considering any elements of the study, which are difficult to illustrate in the graphic part.
  - b. general assumptions of the ECFC building concept in terms of:
    - architectural solutions,
    - functional solutions,
    - material, technological solutions, etc.,
    - the incorporation of pro-ecological and energy-saving solutions,
  - c. general assumptions for land development,
  - d. preliminary assumptions for the ECFC building space - estimated, general balance of building spaces and a balance for the site.

### 2.4. Identification sheet for the Study.

The Identification Sheet for the Study, as included in **Appendix 4b** to the Regulations is the element of the electronic form of the Competition Design which must be affixed with a qualified electronic signature.

- 2.5. None of the aforementioned elements of the Study, with the exception of the Study Identification Sheet, shall be affixed with the name of the Participant submitting the study, or with other information which could be used to identify the author of the study before the Competition result is settled by the Competition Jury, which could result in this Participant being excluded from the competition.
- 2.6. The Competition Participant shall only mark the first page of the description with a six-digit identification number (the Study identification number) identical to the number entered on the Study Identification Sheet.
- 2.7. Any materials which are not covered by the scope of the Competition shall not be evaluated.
- 2.8. The Participant shall bear all costs incurred in connection with preparing and submitting the Study. The Principal shall not reimburse the Competition Participant for these costs.

## 3. METHOD OF PREPARING AND CLASSIFYING STUDIES, INCLUDING THE METHOD, PLACE AND DEADLINE FOR SUBMITTING STUDIES

- 3.1. The Studies shall be submitted:
  - a. in their electronic form, via the Electronic Communication Platform,
  - b. additionally, in their paper versions, sent to the correspondence address of the Organizer, as stated in Section I item 1 by confirmation of receipt of the Study, as included in **Appendix 4a** to the Regulations.

- 3.2.** The electronic form of the Study shall contain:
- a. the graphic part of the Study:
    - a PDF file with a 100x70 cm board,
    - a PDF file with all A3 sheets,
  - b. the descriptive part of the Study:
    - a PDF file with the descriptive part,
  - c. The Identification Sheet for the Study:
    - a PDF file affixed with qualified electronic signature.

**NOTE:**

1. Only the Identification Sheet for the Study shall be affixed with a qualified electronic signature.  
None of the files with the graphic part or with the descriptive part of the Study shall be affixed with qualified electronic signature. Otherwise, the Participant shall be excluded from the Competition.
2. The Organizer shall accept the Study as submitted in its electronic form as a single electronic document containing the compressed electronic documents referred to in item 3.2 a., b. and c. in a format which compresses data (e.g. a ZIP file), on the condition that the size of this file does not exceed 20 MB (the maximum size of a single file to be submitted on the Electronic Communication Platform).

**3.3.** Method of classifying and preparing the electronic form of the Study - graphic and descriptive part:

- a. The electronic files shall not contain the six-digit identification number (Study identification number), with the exception of the first page of the descriptive part.
- b. Particular attention should be paid to the absence of any features which could be used to identify the author or authors of the Study, which could result in excluding the Participant from the competition.

**None of the files must contain any metadata which could be used to recognize the author or authors. Leaving any metadata in any of the files may result in the Participant being excluded from the competition.**

- c. Materials submitted in electronic form must not be password-protected or otherwise protected from use by the Organizer.
- d. Competition Participants shall particularly ensure that graphic files are saved without layers and without layer descriptions.

**NOTE**

1. The above-described classification method shall only apply to the graphic part, as referred to in item 3.2 a. above, and to the descriptive part, as referred to in item 3.2 b. above.
2. A study submitted in violation of the anonymity principle shall not be evaluated by the Competition Jury.

- 3.4.** The Organizer shall additionally require paper versions of the Study to be submitted and including:
- a. a 100x70cm board applied on a light, rigid foam base,
  - b. an A3 notebook containing the descriptive part and A3 sheets of the graphic part, bound together.

- 3.5.** Method of classifying and preparing the paper form of the Study:  
The paper files shall not contain the six-digit identification number (Study identification number), with the exception of the first page of the descriptive part.  
The paper form of the Study shall be a counterpart of the electronic form of the Study.

NOTE

In the case of any discrepancies between the electronic and paper form of the Study, the electronic form of the Study shall be binding for the Organizer.

- 3.6.** The paper form of the Study shall be submitted in packaging which prevents the unauthorized opening and disclosure of its contents. The packaging shall be labeled in the following manner:

**“COMPETITION FOR DEVELOPMENT OF ARCHITECTURAL CONCEPT FOR THE EUROPEAN FILM CENTER CAMERIMAGE BUILDING IN TORUŃ”  
and with the six-digit identification number (of the Study).**

- 3.7.** The paper form of the Study sent by means of a postal operator, a messenger or otherwise must be received by the Organizer within a term stated in the Schedule (the date of receipt shall be binding).

NOTE

If the paper form of the Study is submitted in any other form than personally (e.g. by means of a postal operator or a messenger), the address and name stated on the envelope shall not be the address and name of the Competition Participant.

Furthermore, a receipt shall be submitted to confirm that the competition design (**Appendix 4a** to the Regulations) was submitted in an open envelope addressed to an address which is not the address of the Competition Participant. The submission receipt shall be sent to this address.

- 3.8.** A Study submitted by a Participant may be withdrawn only before the lapse of the deadline for submitting Studies.

Withdrawal of the paper version of the Study may take place only after presenting the original receipt confirming the submission of the Study, as issued by the Organizer or an entity appointed by them.

The Studies may be withdrawn in their electronic form via the Electronic Communication Platform.

- 3.9.** All amendments and supplements to the Study shall be made solely before the deadline for submitting Studies.

In order to amend their Study, the Competition Participant shall firstly withdraw their Study in accordance with the provisions of item 3.8 above, and shall subsequently re-submit it according to submission guidelines.

- 3.10.** Paper counterparts of Studies, sent by means of a postal operator, a messenger or otherwise delivered to the Organizer after the deadline for submitting Studies, as confirmed in a pertinent report, shall not be recognized as submitted and may be collected by the Participant at the Participant's cost.
- 3.11.** Studies shall be encrypted by the Competition Secretary who shall assign each Study an individual, three-digit code. A report shall be drawn up to confirm this, and shall be subsequently handed over to the Principal's Manager.

## **SECTION IV**

### **EVALUATION OF THE STUDIES**

#### **1. CRITERIA FOR EVALUATING THE STUDIES**

The Studies shall be evaluated according to the following criteria of equal significance:

- a) Attractiveness of proposed architectural and land development solutions,**
- b) Functional efficiency of the building,**
- c) Functional efficiency of the land development and accuracy of the context with the ECFC building and its environment.**

#### **2. EVALUATION PROCEDURE**

- 2.1.** Studies shall be evaluated by the Competition Jury, during classified sessions aimed to verify the compliance of the Studies with the terms of reference and substantive requirements of the Regulations, and to evaluate the Studies against the criteria listed in item 1 of this Section.
- 2.2.** The Competition Jury shall evaluate the Studies according to individual evaluation criteria, as well as holistically, following the principle of integrity of individual characteristics of architectural designs and land development.

##### Principles of evaluation, grading and qualification of Studies to Phase II

Any Study which is found to be non-compliant with the terms and conditions of the Regulations shall not be evaluated.

Evaluation of Studies shall consist in the analysis of their design and functional solutions against the relevant evaluation criteria. After that, each Jury Member authorized to evaluate Studies shall cast a vote (grade) during an open or secret ballot.

In subsequent ballots, each of the Jury Members shall have a number of votes which matches the number of Studies to be evaluated, whereas it is assumed that 1 vote is equivalent to 1 grading point.

In evaluating Studies, Jury Members may not cast their votes (points) on a given Study, or may cast only one vote (point) for one Study.

Studies with the lowest number of votes (points) will not be qualified to the next phase. The Competition Jury shall decide on the number of votes (points) deciding on the qualification of Studies to further evaluation.

The number of ballots shall depend on the number of Studies qualified to further evaluation, and on whether these Studies have fulfilled the criteria for evaluation and were found to comply with the Regulations.

In subsequent ballots, all Studies which received the least number of votes (points) will be eliminated, leading to the selection of the best Studies which, in the opinion of the Competition Jury, fulfill the conditions for qualification to Phase II of the Competition. After that, the Competition Jury shall proceed to the final vote to select five (5) Competition Studies to qualify to Phase II of the Competition. The final ballot may include two, three or more votes, depending on the consensus among Jury Members in their selection of the best Studies.

- 2.3.** Minutes describing the activities of the Competition Jury shall be drawn up from the session. The minutes shall include a justification for the selection of five (5) Studies and a ranking of all evaluated Studies.
- 2.4.** If the identity of any of the Competition Participants is revealed to the Competition Jury members at no fault of the Competition Participant, and if this does not result in the assignment of Competition Participant's data to a specific Study (Study de-anonymization), each of the Competition Jury members shall submit a statement of the absence of premises or circumstances which could hinder their objectivity and impartiality in the evaluation of Competition Studies. If, in the opinion of any Jury member, such premises exist with respect to a de-anonymized Competition Participant, then this Competition Participant shall be excluded from the competition according to the statement of the absence of circumstances referred to in article 109 item 1 of the Act with respect to the Competition Jury. Before proceeding with the exclusion referred to above, the Principal's Manager shall have the right to request an explanation from the Competition Participant.
- 2.5.** After evaluating the Studies and after selecting 5 Studies qualified to Phase II of the Competition, the Competition Jury shall draw up:
  - a. a list of Studies, together with their ranking, including an indication of those Studies which were qualified to Phase II of the Competition,
  - b. possible comments of Jury members, including requests and recommendations, an indication of those aspects of specific Studies which need to be clarified,
  - c. possible explanations of Competition Participants,
  - d. information about the Studies,
  - e. opinions drawn up for Studies qualified to Phase II of the Competition,
  - f. justification of qualification to Phase II of the Competition,
  - g. possible recommendations pertaining to Studies qualified to Phase II of the Competition.

### **3. METHOD OF ANNOUNCEMENT OF QUALIFICATION TO PHASE II OF THE COMPETITION**

The authors of five (5) best Studies which were qualified to Phase II of the Competition, who submitted pertinent applications for admission to participate in the competition, shall be individually notified by the Organizer who shall also publish this information on the Competition Website.

With respect to the principle of anonymity of Competition Participants and Competition Studies submitted by them for evaluation by the Competition Jury, the Organizer shall not announce the names of the Competition Participants whose studies were qualified to Phase II of the Competition, providing only the numbers of these Studies, which were assigned by the Participants.

## **SECTION VI**

### **METHOD OF DRAWING UP AND SUBMITTING COMPETITION DESIGNS**

#### **1. GENERAL INFORMATION ABOUT THE PREPARATION OF COMPETITION DESIGNS**

- 1.1.** Only an original (non-infringing on any third-party rights) and previously unpublished Competition Design shall be admitted to the Competition. The Competition Design shall not violate the principle of anonymity and shall fulfill the objective of the Competition, shall not contain variant solutions and shall be sufficiently legible and complete for evaluation.
- 1.2.** The Competition Design shall explicitly describe the spatial, functional, program solutions proposed by the Competition Participant, as well as any other solutions which are deemed essential to the presented concept. In graphic terms, the Competition Design shall be characterized by the legibility of textual and pictorial information.
- 1.3.** In drawing up the Competition Design, the Competition Participant should take into consideration the contents and guidelines of the Competition Regulations and the Appendices thereto.
- 1.4.** Competition Designs shall not infringe on any third-party copyrights.
- 1.5.** Competition Designs which have been drawn up in a manner which allows their authors to be identified shall not be taken into consideration, and the Competition Participants who submitted such Competition Designs shall be excluded from the Competition.
- 1.6.** Competition Designs shall be submitted in their electronic form and in hard copy.

#### **2. CONTENTS AND FORM OF COMPETITION DESIGNS**

##### **2.1. The Competition Design shall consist of:**

- a. a graphic part - maximum ten (10) 100x70 cm boards; the Organizer will accept a smaller number of presentation boards, provided that the entire content required under item 2.2. of these Regulations is contained on them,**
- b. a descriptive part - maximum ten (10) A4 text sheets and, additionally, a program table for the building, a building parameter table and a site balance table (as included in Appendix 6b),**
- c. A Competition Design Identification Sheet (Appendix 5b to the Regulations),**
- d. Models.**

##### **2.2. The graphic part should contain:**

The graphic (boards) part should contain:

- a. A land development design within the perimeter of the competition study (as stated in Appendix 7a to the Regulations), executed on an enclosed 1:250 master map, which may require the land development design to be presented on two boards.**

The drawing should contain new and adapted landscaping elements, including in particular:

- an external communication system, including pedestrian, bicycle and vehicle traffic zones, as well as delivery zones,
  - the paving system, including the types of materials used,
  - the location of outdoor furniture and fit-out, as well as lighting elements,
  - the arrangement of green areas, including new, adapted and liquidated tall greenery,
  - the location of the ECFC building (the roof projections shall be also presented in the figure),
  - the locations of other structures proposed by the Participants,
  - characteristic elevation ordinates.
- b. Minimum 4 characteristic sections for the competition site, presenting the most characteristic and grand interiors of the ECFC building in 1:250 scale.  
The sections should present the spatial relations between the proposed architectural and urban planning solutions and existing structures. It is particularly required that the sections present the relationship between the new ECFC building and existing development.
- c. Floor plans for all stories of the ECFC building (including underground stories), presenting the layout of these rooms, the functional program and the relations among individual program elements in a clear and explicit manner - 1:250 scale.
- d. Views of all ECFC building facades - 1:250 scale.
- e. Minimum 2 realistic “bird’s view” visualizations presenting the complete competition site in a clear and legible manner. Recommended view from the East and from the North.
- f. Minimum 5 realistic “human perspective” visualizations, presenting the ECFC building from the outside, including visualizations presenting:
- a view of the eastern entrance zone to the building (main entrance to the Festival Center), presenting the land development of the grand square area,
  - a view of the northern entrance zone to the building (entrance to the House of Cinema).
- g. Minimum 8 realistic visualizations of the ECFC building interior, in particular:
- main auditorium of the Festival Center,
  - the Festival Center foyer (ground floor and first floor),
  - the House of Cinema foyer,
  - common lobby space with entrance to the Market, the Education Center and the Studio,
  - exposition spaces in the House of Cinema.
- h. Drawings and realistic visualizations of landscaping elements around the ECFC building in a scale and with sufficient level of detail to allow for an explicit evaluation of the proposed solutions, including:
- outdoor furniture and fit-out,
  - lighting elements,

- paving,  
other landscaping elements proposed in the concept (water elements, canopies, sculptural elements, etc.).
- i. Layouts presenting and explaining the functional and spatial divisions applied in the ECFC building in a clear and synthetic manner.
- j. Layouts presenting and explaining the possible methods of organizing the space of the grand square, the space in the back of the CKK Jordanki building and the promenade from Al. Solidarności in different circumstances (e.g. ECFC festival events, concerts, chamber and small-scale events and everyday use).
- k. A layout containing a view analysis of the composition of the ECFC building with reference to Old Town development.
- l. Additional layouts, sections, views and other drawings which are considered by the Competition Participant to be necessary for presenting the design concept may be included on the boards.

### **2.3. Descriptive part.**

The descriptive part should contain:

1. Maximum ten (10) text pages in the A4 format (font min. 11 pts.) containing:
  - a. authorial, detailed description of the concept, explaining the idea behind the planned concept  
and a description considering any elements of the design, which are difficult to illustrate in the graphic part.
  - b. Detailed assumptions of the ECFC building concept in terms of:
    - architectural solutions,
    - functional solutions,
    - material solutions,
    - solutions related to pro-ecological and energy-saving aspects,
    - structural solutions,
    - technological and technical solutions,
    - acoustic and insulation solutions applied in the main auditorium, screening auditoriums, conference rooms and all other rooms requiring such solutions.
  - c. detailed assumptions of the land development around the ECFC building and the composition of the site with neighboring areas, consisting in:
    - spatial solutions,
    - functional solutions,
    - technical and material solutions,
    - solutions pertaining to greenery,
    - communication and traffic solutions.
2. The ECFC building program table (Appendix 6b to the Regulations).

3. The ECFC building parameter table (Appendix 6b to the Regulations).
4. A table containing the balance of competition site - i.e. the Investment site (Appendix 6b to the Competition Regulations).
5. Price information concerning the estimated cost to complete the Investment and the cost of service to be performed on the basis of the competition design (completion of the Subject of contract) according to Appendix 6a to the Regulations.

#### **2.4. Identification sheet for the Competition Design.**

The Identification Sheet for the Competition Design, as included in Appendix 5b to the Regulations is the element of the electronic form of the Competition Design which must be affixed with a qualified electronic signature.

#### **2.5. Model**

A 1:500 model of the complete competition design site.

All models should be made of paper (cardboard on foam) in a uniform gray and white color palette.

The Organizer shall develop a master model with the architectural and urban context for the building. Competition Participants qualified to Phase II of the Competition will have access to detachable plates from the master model within the limits of the competition study phase II as the basis for creating the Participant's competition model.

Participants will be notified about the place, from which they can collect the plates, after their qualification to Phase II of the Competition.

- 2.6. None of the aforementioned elements of the Competition Design, with the exception of the Identification Sheet, shall be affixed with the name of the Participant submitting the competition design,  
or with other information which could be used to identify the author of the study before the Competition result is settled by the Competition Jury, which could result in this Participant being excluded from the competition.
- 2.7. The Competition Participant shall only mark the first page of the description with a six-digit identification number (the Competition Design identification number) identical to the number entered on the Competition Design Identification Sheet.
- 2.8. Any materials which are not covered by the scope of the Competition shall not be evaluated.
- 2.9. The Participant shall bear all costs incurred in connection with preparing and submitting the Competition Design. The Principal shall not reimburse the Competition Participant for these costs.

### **3. METHOD OF PREPARING AND CLASSIFYING COMPETITION DESIGNS, INCLUDING THE METHOD, PLACE AND DEADLINE FOR SUBMITTING COMPETITION DESIGNS**

- 3.1. The Competition Designs shall be submitted:
  - a. in their electronic form, via the Electronic Communication Platform,

- b. additionally, in their paper versions, sent to the correspondence address of the Organizer, as stated in Section I item 1 by confirmation of receipt of the Design, as included in Appendix 5a to the Regulations.

**3.2.** The electronic counterpart of the Competition Design shall include:

- a. the graphic part of the Competition Design:
  - *PDF files with the 100x70cm boards (each board as a separate PDF file)*
- b. the descriptive part of the Competition Design:
  - *a PDF file with the descriptive part,*
- c. Identification sheet for the Competition Design
  - *a PDF file affixed with qualified electronic signature.*
- d. A Model
  - *a PDF file containing 6 photographs of the model.*

**NOTE:**

1. Only the Identification Sheet for the Competition Design shall be affixed with a qualified electronic signature.  
None of the files with the graphic part or with the descriptive part of the Competition Design or the photographs of the model shall be affixed with qualified electronic signature. Otherwise, the Participant shall be excluded from the Competition.
2. The Organizer shall accept Competition Designs as submitted in its electronic form of a single or several electronic documents containing the compressed electronic documents referred to in item 3.2 a., b., c. and d. in a format which compresses data (e.g. a ZIP file), on the condition that the size of a single compressed file does not exceed 20 MB (the maximum size of a single file to be submitted on the Electronic Communication Platform).

**3.3.** Method of classifying and preparing the electronic form of the Competition Design - graphic and descriptive part and photographs of the model.

- a. The electronic files shall not contain the six-digit identification number (Study identification number), with the exception of the first page of the descriptive part.
- b. Particular attention should be paid to the absence of any features which could be used to identify the author or authors of the Competition Design, which could result in excluding the Participant from the competition.

**None of the files must contain any metadata which could be used to recognize the author or authors. Leaving any metadata in any of the files may result in the Participant being excluded from the competition.**

- c. Materials submitted in electronic form must not be password-protected or otherwise protected from use by the Organizer.
- d. Competition Participants shall particularly ensure that graphic files are saved without layers and without layer descriptions.

**NOTE**

1. The above-described classification method shall only apply to the graphic part, as referred to in item 3.2 a. above, and to the descriptive part, as referred to in item 3.2 b. above, and

to the  
file with photographs of the model, as referred to in item 3.2 d.

2. A competition design submitted in violation of the anonymity principle shall not be evaluated by the Competition Jury.
- 3.4. The Organizer shall additionally require paper versions of the Competition Design, including the model, to be submitted and including:
  - c. 100x70cm boards applied on a light, rigid foam base,
  - d. an A3 notebook containing the descriptive part and boards reduced to the A3 format.
- 3.5. Method of classifying and preparing the paper form of the Competition Design:  
The paper files shall not contain the six-digit identification number (Identification Number of the Competition Design), with the exception of the first page of the descriptive part.  
The paper form of the Competition Design shall be a counterpart of the electronic form of the Competition Design.

NOTE

In the case of any discrepancies between the electronic and paper form of the Competition Design, the electronic form of the Competition Design shall be binding for the Organizer.

- 3.6. The paper form of the Competition Design shall be submitted in packaging which prevents the unauthorized opening and disclosure of its contents. The packaging shall be labeled in the following manner:

**“COMPETITION FOR DEVELOPMENT OF ARCHITECTURAL CONCEPT FOR THE EUROPEAN FILM CENTER CAMERIMAGE BUILDING IN TORUŃ”  
and with the six-digit identification number (identification of the Competition Design).**

- 3.7. The paper form of the Design sent by means of a postal operator, a messenger or otherwise must be received by the Organizer within a term stated in the Schedule (the date of receipt shall be binding).

NOTE

If the paper form of the Competition Design is submitted in any other form than personally (e.g. by means of a postal operator or a messenger), the address and name stated on the envelope shall not be the address and name of the Competition Participant.

Furthermore, a receipt shall be submitted to confirm that the competition design (Appendix 5a to the Regulations) was submitted in an open envelope addressed to an address which is not the address of the Competition Participant. The submission receipt shall be sent to this address.

- 3.8. A Design submitted by a Participant may be withdrawn only before the lapse of the deadline for submitting Competition Designs.  
Withdrawal of the paper version of the Design may take place only after presenting the original receipt confirming the submission of the Competition Design, as issued by the Organizer or an entity appointed by them.

The Competition Designs may be withdrawn in their electronic form via the Electronic Communication Platform.

- 3.9.** All amendments and supplements to the Competition Design shall be made solely before the deadline for submitting Competition Designs.

In order to amend their Design, the Competition Participant shall firstly withdraw their Competition Design in accordance with the provisions of item 3.8 above, and shall subsequently re-submit it according to submission guidelines.

- 3.10.** Paper counterparts of Competition Designs, sent by means of a postal operator, a messenger or otherwise delivered to the Organizer after the deadline for submitting Competition Designs, as confirmed in a pertinent report, shall not be recognized as submitted and may be collected by the Participant at the Participant's cost.

- 3.11.** Competition Designs shall be encrypted by the Competition Secretary who shall assign each Design an individual, three-digit code. A report shall be drawn up to confirm this, and shall be subsequently handed over to the Principal's Manager.

## **SECTION VII**

### **EVALUATION OF COMPETITION DESIGNS AND SETTLEMENT OF**

#### **1. CRITERIA FOR EVALUATING THE COMPETITION DESIGNS**

The Competition Designs shall be evaluated according to the following criteria of equal significance:

- a) **Attractiveness of proposed architectural and land development solutions,**
- b) **Functional efficiency of the building,**
- c) **Functional efficiency of the land development and accuracy of the context with the ECFC building and its environment,**
- d) **The quality of proposed rooms and spaces within the ECFC building in the context of their functionality and architectural expression,**
- e) **The incorporation of pro-ecological and energy-saving solutions in the ECFC building and land development form,**
- f) **Viability and economic optimization of the adopted solutions,**
- g) **Degree, to which operating and maintenance costs have been incorporated in the proposed solutions.**

#### **2. EVALUATION PROCEDURE**

**2.1.** Competition Designs shall be evaluated by the Competition Jury, during classified sessions aimed to verify the compliance of the Designs with the terms of reference and substantive requirements of the Regulations, and to evaluate the Designs against the criteria listed in item 1 of this Section.

**2.2.** The Competition Jury shall evaluate the Competition Designs according to individual evaluation criteria, as well as holistically, following the principle of integrity of individual characteristics of architectural designs and land development.

##### Criteria for evaluation, grading and selection of the winning Design

Any Competition Design which is found to be non-compliant with the terms and conditions of the Regulations shall not be evaluated.

Evaluation of Competition Design shall consist in the analysis of their solutions against the relevant evaluation criteria. After that, each Jury Member authorized to evaluate Competition Designs shall cast a vote (grade) during an open or secret ballot.

In subsequent ballots, each of the Jury Members shall have a number of votes which matches the number of Competition Designs to be evaluated, whereas it is assumed that 1 vote is equivalent to 1 grading point.

In evaluating Competition Designs, Jury Members may not cast their votes (points) on a given Competition Design. Each Jury Member may cast only one vote (point) on one Competition Design.

Competition Designs with the lowest number of votes (points) will not be qualified to further evaluation. The Competition Jury shall decide on the number of votes (points) deciding on the qualification of Competition Designs to further evaluation.

The number of ballots shall depend on the number of Competition Designs qualified to further evaluation, and on whether these Designs have fulfilled the criteria for evaluation and were found to comply with the Regulations.

In subsequent ballots, the Designs which received the least number of votes (points) will be eliminated, leading to the selection of the best Competition Designs which, in the opinion of the Competition Jury, fulfill the conditions for being awarded the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Prize. After that, the Competition Jury shall proceed to the final vote to select the best Competition Designs. The final ballot may include two, three or more votes, depending on the consensus among Jury Members in their selection of the best Competition Design, e.g. a separate vote on the winner of the 1<sup>st</sup> Prize, and separate votes on the winners of the 2<sup>nd</sup> and 3<sup>rd</sup> Prize.

If 3 Competition Designs are selected for the final vote, each Jury Member shall have 3 votes (points), i.e.: 1 vote (point) for the 1<sup>st</sup> Prize, 1 vote (point) for the 2<sup>nd</sup> Prize and 1 vote (point) for the 3<sup>rd</sup> Prize. Jury Members may not cast any vote on any Prize or may cast a vote on some Prizes only.

The Design which received the largest number of votes (points) for the 1<sup>st</sup> Prize shall be accepted as the best Competition Design. The Design which received the largest number of votes (points) for the 2<sup>nd</sup> Prize shall be awarded the 2<sup>nd</sup> Prize. The Design which received the largest number of votes (points) for the 3<sup>rd</sup> Prize shall be awarded the 3<sup>rd</sup> Prize. The Jury may also not award the 1<sup>st</sup> Prize or the remaining Prizes at all.

**2.3.** Minutes describing the activities of the Competition Jury shall be drawn up from the session. The minutes shall include a justification for the selection of the winning Competition Design and a ranking of all evaluated Designs.

**2.4.** If the identity of any of the Competition Participants is revealed to the Competition Jury members at no fault of the Competition Participant, and if this does not result in the assignment of Competition Participant's data to a specific Competition Design (Design de-anonymization), each of the Competition Jury members shall submit a statement of the absence of premises or circumstances which could hinder their objectivity and impartiality in the evaluation of

Competition Designs. If, in the opinion of any Jury member, such premises exist with respect to

a de-anonymized Competition Participant, then this Competition Participant shall be excluded from the competition according to the statement of the absence of circumstances referred to in article 109 item 1 of the Act with respect to the Competition Jury. Before proceeding with the exclusion referred to above, the Principal's Manager shall have the right to request an explanation from the Competition Participant.

- 2.5.** After setting the result of the Competition, i.e. after selecting the winning Competition Design and the remaining laureates, and after awarding the Prizes, the Competition Jury shall identify all Competition Designs, and shall subsequently present the Competition results to the Principal's Manager, for approval of this settlement. Minutes shall be drawn up for the Competition Jury session, during which all competition designs are identified.
- 2.6.** After setting the result of the Competition, the Competition Jury shall draw up:
  - a. a list of competition designs and their ranking,
  - b. comments of Jury members, including requests and recommendations, an indication of those aspects of specific Competition Designs which need to be clarified,
  - c. possible explanations of Competition Participants,
  - d. information about the Competition Designs,
  - e. opinions about competition designs which received prizes and honorable mentions,
  - f. justification of the competition settlement result,
  - g. recommendations for competition work or works to be implemented.
- 2.7.** If, during the identification of Competition Designs, it is found that an awarded competition design is not original or infringes on any third-party copyrights, it was submitted by a Participant who was not invited to submit a Competition Design, has infringed on the principle of anonymous evaluation of Competition Designs, the Participant has participated in more than one Design or is excluded from evaluation pursuant to the provisions of article 345 item 2 of the Act, this competition design shall be deemed null and void, and the next best competition design shall be deemed the winning design.
- 2.8.** If the situation described in item 2.7 of this Section applies to a Competition Participant whose competition design was recognized as the winning one, and the Competition Jury decided to award this Participant a Prize in the form of invitation to single-source contract negotiations, the Principal shall have the right to select the next best Design indicated in the verdict of the Competition Jury and award it with the prize in the form of invitation to single-source contract negotiations for the completion of the subject of contract.

## **SECTION VIII**

### **PRIZES AND ANNOUNCEMENT OF COMPETITION RESULTS**

#### **1. PRIZES**

**1.1.** Three Cash prizes may be awarded in the Competition, i.e. the 1st Prize, the 2nd Prize, the 3rd Prize, as well as two Cash prizes in the form of honorable mentions, whereas the first (1<sup>st</sup>) Prize will be awarded to the winning competition design.

The total sum of Cash prizes and Cash prizes in the form of honorable mentions is no less than **PLN 2,200,000.00 gross**. Regardless of the number of prizes and honorable mentions, this sum will be distributed among all awarded designs. Apart from Cash prizes, the Organizer intends to award a Prize in the form of an invitation to single-source contract negotiations for a detailed design for the Competition Participant whose competition design received the largest number of points (1<sup>st</sup> Cash Prize) in the voting referred to in Section V item 2.2.

**1.2.** The Organizer shall award the following Prizes:

1.2.1. Cash prizes

**1<sup>st</sup> PRIZE**

- cash prize in the sum of **PLN 1,500,000.00 gross**

**2<sup>nd</sup> PRIZE**

- cash prize in the sum of **PLN 300,000.00 gross**

**3<sup>rd</sup> PRIZE**

- cash prize in the sum of **PLN 200,000.00 gross**

1.2.2. A prize consisting in an invitation to single-source contract negotiations for the performance of service pursuant to the selected competition design, awarded to the Competition Participant whose design received the highest number of points (1<sup>st</sup> cash prize).

1.2.3. Two cash prizes in the form of honorable mentions, **PLN 100,000.00 gross** each, for each distinguished Competition Design.

**1.3.** Cash Prizes shall not be taxed pursuant to pertinent laws. The aforementioned prizes shall be paid in accordance with all pertinent regulations, in particular with:

1. The Act of 26 July 1991 on personal income tax (Journal of Laws of 2020, item 1426, as amended).

2. The Act of 15 February 1992 on corporate income tax (Journal of Laws of 2020, item 1406, as amended).

3. The Act of 11 March 2004 on value-added tax (Journal of Laws of 2020, item 106, as amended).
- 1.4.** The Competition Jury shall draw up a proposal for the award of specific Prizes, which shall be approved by the Principal's Manager or a person authorized by them. The Organizer reserves the right to not select the winning design and to not award specific Prizes when the submitted designs are inconsistent with the requirements of the Competition Regulations.
- 1.5.** The Competition Jury shall propose the award of the 1<sup>st</sup> Cash Prize only to the Competition Design which received the largest number of points.
- 1.6.** The Competition Jury shall propose the award of the 2<sup>nd</sup> Cash Prize only to the Competition Design which received the second largest number of points.
- 1.7.** The Competition Jury shall propose the award of the 3<sup>rd</sup> Cash Prize only to the Competition Design which received the third largest number of points.
- 1.8.** After the Cash Prizes are paid out, the Organizer shall become the owner of the awarded and distinguished Competition Designs and their corresponding Studies. They shall not be returned to the Participants.
- 1.9.** Cash prizes shall be paid by the Principal within 60 days (not earlier than within 15 days) from the date of approval of the Competition settlement, with the stipulation that this term may be extended due to appeals made by Competition Participants, until the final settlement of all appeals.
- 1.10.** Within at least 15 days from the date of settlement of the competition result, the Principal shall invite the author of the winning Competition Design to single-source contract negotiations for the performance of service based on the selected competition design, with the stipulation that this term may be extended due to appeals made by Competition Participants, until the final settlement of all appeals.
- 1.11.** The Cash Prizes shall be paid to Competition Participants after the Participants have presented to the Organizer evidence or documents to confirm the statements made by the Participant together with the application for admission to participate in the competition, in order to confirm the absence of premises for exclusion and the fulfillment of conditions for participation in the Competition.
- 1.12.** The 1<sup>st</sup> Cash Prize shall be paid and its winner shall be invited to single-source contract negotiations for the performance of service based on the winning competition design after the Competition Participant has entered into a contract with the Organizer concerning the transfer of copyrights and the right to exercise and license the exercise of derivative rights, to the works, within the meaning of the Act of 4 February 1994 on copyright and derivative rights, to any works created in connection with participation in the Competition within the fields of exploitation and on principles set out in Appendix 2 to the Regulations, that is the provisions of this contract.

## **2. ANNOUNCEMENT OF COMPETITION RESULTS**

- 2.1.** The Organizer will publicly announce the results of the Competition on the Competition Website. Competition Participants will be notified about the results via the Electronic Communication Platform about the result of the competition.
- 2.2.** If the Organizer decides to organize an official, public announcement of Competition results, all Competition Participants will be notified about the date and time thereof individually at least 2 weeks before the planned announcement date by publishing the relevant information on the Competition Website.
- 2.3.** After the Competition result is settled, the winning Competition Designs will be showcased at a post-competition exhibition, a part of which will be a post-competition discussion. The Organizer will announce the dates of these events separately and on the competition website.
- 2.4.** All competition designs which were not awarded any Prizes, together with their corresponding Studies, as well as all Studies which were not qualified to Phase II of the Competition, shall be released to the Participants after the return of the relevant receipt confirming the submission of the Competition Design and/or Study. The files shall be returned to each Participants on a date and in a place specified by the Organizer, after the Participant has submitted a written request.

## **SECTION IX**

### **COPYRIGHTS**

#### **1. FIELDS OF EXPLOITATION OF COMPETITION DESIGNS AND PROVISIONS CONCERNING THE TRANSFER OF COPYRIGHTS TO THE WINNING COMPETITION DESIGN**

- 1.1.** The Competition Designs and the Studies shall not be publicly disclosed, either in whole or in part, or otherwise distributed before the public announcement of the competition results.
- 1.2.** Regardless of the date of payment of the prizes and without the need to pay additional an additional fee to the Competition Participants, the Organizer reserves the right to the first presentation and public disclosure of all or selected Competition Designs and Studies, stating the author of each published item.
- 1.3.** Competition Participants who received Cash Prizes shall grant a free, non-exclusive, license unlimited by territory and time, including the right to grant sub-licenses to the Organizer, effective as of the date of submission of competition designs, pursuant to the provisions of the Act of 4 February 1994 on copyrights and derivative rights, applicable to the following fields of exploitation:
- a. placement, fixation, multiplication and use in any scale or part, in any materials published for promotional purposes, and particularly in the form of printed publications, boards, on computer discs and all types of carriers intended for digital recording;
  - b. placement and use in any scale or part, in any materials published for the promotional purposes of the Organizer or any entity designated by the Organizer;
  - c. publication of any part on the Internet and entry into computer memory, publication and use as part of online publications;
  - d. use in multimedia works;
  - e. public performance, screening, display, as well as broadcast and re-broadcast by wired vision system, wireless systems through terrestrial stations, broadcast by means of a satellite and on the Internet;
  - f. use of any part thereof for advertising, promotional purposes, to designate or identify the Organizer, their programs, broadcasts and publications;
  - g. executing foreign language versions.

The grant of non-exclusive license shall entail the need to sign a separate contract. A statement of the award of non-exclusive license, as included in the application for admission to participate in the competition, shall be sufficient for awarding a non-exclusive license. The Cash Prize received in the Competition shall be the fee for the award of license.

- 1.4.** The provisions of items 1.1, 1.2 and 1.3 of these Regulations shall not infringe on the copyrights of the authors of competition designs.
- 1.5.** As of the settlement of the competition, the Participants being the authors of the winning Competition Designs shall transfer onto the Organizer the rights to Competition Designs and

Studies, which shall be understood as the transfer of ownership rights to the originals and copies of Competition Designs and Studies.

- 1.6.** The Competition Participant awarded with the 1<sup>st</sup> Cast Prize together with the Prize in the form of an invitation to single-source contract negotiations for the performance of service based on the winning competition design shall be obligated to enter into a contract with the Organizer concerning the transfer of copyrights and the right to exercise and license the exercise of derivative rights to the works, within the meaning of the Act of 4 February 1994 on copyright and derivative rights, to any works created in connection with participation in the Competition within the fields of exploitation and on principles set out in Appendix 2 to the Regulations, that is the provisions of this contract.

A relevant commitment of this Competition Participant is included in the application for admission.

- 1.7.** The Competition Participant shall declare and guarantee that any use of the work by the Organizer shall not infringe on any third party rights, including any third party copyrights or personal rights.

## **SECTION IX**

### **MISCELLANEOUS PROVISIONS**

#### **1 BASES FOR EXCLUSION FROM THE PROCEDURE AND CONDITIONS FOR PARTICIPATION WHICH WILL BE SET OUT IN THE SINGLE-SOURCE CONTRACT PROCEDURE**

**1.1.** A Designer who joins a single-source contract negotiation based on their competition design shall fulfill the following requirements:

1. The absence of premises for exclusion from participation in the Competition pursuant to the provisions of article 108 item 1 and item 2 and article 109 item 1 points 4-10 of the Act.
2. The condition for participation in the competition, as specified by the Organizer, regarding technical and professional capabilities is fulfilled.

This condition is considered fulfilled if the Competition Participant is able to demonstrate that at least the persons referred to in item 1.2 c) are at their disposal.

3. The condition for participation in the competition, as specified by the Organizer, regarding the Participant's economic or financial standing is fulfilled.

This condition is considered fulfilled if the Competition Participant has presented the document referred to in item 1.2 b).

**1.2.** Before proceeding to negotiation, the Organizer may request the following documents and/or statements to be submitted by an Individual Competition Participant or Competition Participants jointly participating in the competition in order to confirm the absence of premises for exclusion from the procedure and the fulfillment of conditions for participation in the procedure:

- a) A statement made using the European Single Procurement Form (ESPD) form, drawn up according to a standard form template included in Implementing Regulation of the European Commission, issued pursuant to article 59 section 2 of directive 2014/24/EU and article 80 section 3 of directive 2014/25/EU, hereinafter referred to as the "single document" with respect to the absence of premises for exclusion from the procedure, as listed in item 1.1 above.

This requirement shall apply to an Individual Competition Participant and each of Participants jointly participating in the Competition, whose resources are disposed of by the Competition Participant.

- b) A document confirming that the Designer has valid civil liability insurance with respect to the Designer's line of business related to the subject of contract, up to a total guaranteed sum of PLN 3,000,000.00.
- c) A list of all persons designated by the Competition Participant to implement the public procurement, together with information about their professional qualifications, licenses, experience and education, which are deemed necessary for completing the public procurement, as well as the scope of their activities, together with information on the basis for disposing of these persons, i.e.
  - a minimum of one person holding an unlimited construction license specializing in architecture, serving as an active member of a trade self-government;
  - a minimum of one person holding an unlimited construction license specializing in engineering and construction, serving as an active member of a trade self-government;

- a minimum of one person holding an unlimited construction license specializing in installations: electrical and power networks, installations and equipment, serving as an active member of a trade self-government;
- a minimum of one person holding an unlimited construction license specializing in installations: heating, ventilation, gas, water supply and sewage networks, installations and equipment, serving as an active member of a trade self-government;
- a minimum of one person holding an unlimited construction license specializing in telecommunication, serving as an active member of a trade self-government;
- a minimum of one person holding an unlimited construction license specializing in road works, serving as an active member of a trade self-government;
- a minimum of one person with professional qualifications in landscaping;
- a minimum of one person with professional qualifications in building and interior acoustics,
- persons holding valid licenses and serving as members of dedicated chambers of trade self-government, appointed to verify the design against effective regulations.

Together with information about their professional qualifications and education, which are deemed necessary for completing the public procurement, as well as the scope of their activities, together with information on the basis for disposing of these persons. The number of the construction license shall be enclosed to the list.

- 1.3.** Foreign participants, i.e. with a registered office or place of residence outside the territory of Poland shall submit pertinent documents required by the Regulation of the Minister of Development, Labor and Technology dated 23 December 2020 (Journal of Laws of 2020, item 2415).

## **2 SINGLE-SOURCE CONTRACT NEGOTIATIONS**

- 2.1.** The Competition Participant awarded with the Prize in the form of an invitation to single-source contract negotiations for the performance of service based on the winning competition design shall be obligated to join negotiations in a place and on a date set by the Organizer.
- 2.2.** The object of these negotiations will be to determine the terms and conditions of the contract for the performance of service in accordance with the Terms of Reference stated in Appendix 1 to the Regulations. It is the intention of the Organizer to focus the negotiations on:
- completion dates for individual phases of the contract,
  - the value of performance bond,
  - contractual penalties,
  - the remuneration for individual phases, assuming that the total cost of completion of the Subject of contract shall not exceed the sum referred to in Section II item 4 of the Competition Regulations.

The Principal shall admit negotiations of other terms and conditions.

- 2.3.** The Organizer hereby obligates the Competition Participant awarded with the Prize in the form of an invitation to single-source contract negotiations for the performance of service based on the winning competition design to take into consideration all and any post-competition

recommendations of the Competition Jury for the selected Competition Design. In such competitions, the post-competition recommendations of the Competition Jury for a selected Competition Design shall be an integral part of the Contract.

- 2.4. The Organizer shall have the right to not enter into a contract for the performance of service if there are any grounds for voiding the procedure according to article 255 of the Act and when the parties have not reached a consensus at the stage of negotiations.
- 2.5. If single-source contract negotiations held with the author of the selected Competition Design have not led to the conclusion of a public procurement contract, the Principal shall be entitled to invite the Competition Participant whose Design was voted second best to enter into negotiations.
- 2.6. If a pertinent contract for the performance of service based on a Competition Design is not concluded between the Principal and the Competition, that is if the parties fail to reach a consensus during negotiations, the Competition Participant shall have no legal grounds for making any claims with the Principal, including copyright claims.

### **3 MATERIAL TERMS STIPULATING THE COMPLETION OF THE SUBJECT OF SINGLE-SOURCE CONTRACT**

The Terms of Reference to be incorporated in the public procurement Contract are included in Appendix 1 to the Regulations.

### **4 SUBJECT OF CONTRACT**

The service to be provided as part of the single-source contract procedure based on a selected competition design is specified in the Terms of Reference (Appendix 1 to the Regulations).

### **5 ESTIMATED COMPLETION DATE**

The estimated service completion date is the end of September 2022.

## 6 INFORMATION ON LEGAL REMEDIES AVAILABLE TO COMPETITION PARTICIPANTS.

- 6.1.** Competition Participants and other entities which vested interest in winning the contract or a prize in the competition and which have or may incur damages as a result of violation of the provisions of the Act by the Principal shall be entitled to exercise the legal remedies available to them under the provisions of the Public Procurement Act of 11 September 2019. The text of the Act is available on the website of the Public Procurement Office: [www.uzp.gov.pl](http://www.uzp.gov.pl).
- 6.2.** Competition Participants shall have the right to appeal against the competition result as set out in Section IX of the PPA.
- 6.3.** Competition Participants shall also have the right to appeal against the ruling or decision of the National Chamber of Appeals ending the appeal proceeding to the District Court in Warsaw - the Public Procurement Court. Appeals shall be made through the President of the Chamber within 14 days from the date of receipt of the ruling or decision of the National Chamber of Appeals. When making an appeal, the Participant shall also send its description to the opponent in the complaint procedure.

## 7 INFORMATION CLAUSE PURSUANT TO ARTICLE 13 of GDPR

Pursuant to article 13 items 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (OJ L 119, 4.5.2016), hereinafter referred to as "GDPR", Competition Participants are hereby advised of the following information clause:

**The European Film Center CAMERIMAGE, represented by the Director acting on its behalf,** with its registered office at **Rynek Nowomiejski 28** in **Toruń**, tel. no. **608 616 963**, e-mail: [office@ecfcamerimage.pl](mailto:office@ecfcamerimage.pl).

A personal data protection inspector was also appointed to handle all issues pertaining to personal data protection. The inspector is available via e-mail at: [iod@ecfcamerimage.pl](mailto:iod@ecfcamerimage.pl).

1. Your personal data will be processed pursuant to:
- 1) article 6 sec. 1 c), article 9 sec. 2 g) and article 10 of GDPR, in connection with the Public Procurement Act of 11 September 2019 and the Regulations for awarding public procurement, in order to perform a legal obligation imposed on the data controller, i.e. to award public procurement,
  - 2) article 6 sec. 1 b), in connection with the Public Procurement Act of 11 September 2019 and the Regulations for awarding public procurement, in order to execute a contract entered into by a person, to whom this data concerns, i.e. in order to enter into a paid contract concluded between the principal and a contractor with the aim of performing a service, delivery or construction work (including a subcontract),
  - 3) article 6 sec. 1 a) of GDPR based on consent. Consent shall be required when the right to process personal data is not directly stipulated by law, and when you have voluntarily given the data

controller more data than deemed necessary for handling your case (e.g. explicitly affirmative action), e.g. providing your telephone number, e-mail address and other.

2. Your personal data may be only disclosed to, shared with and made available to entities which have been so authorized in accordance with effective regulations, including, but not limited to contractors, companies providing postal, banking, telecommunication services and other entities which make a pertinent request in accordance with effective regulations. Data controller's employees and peers.

Your personal data may be also shared with entities contracted to process it at the data controller's request, i.e. processing companies, which include entities providing information technology services and other, with the stipulation that your data shall only be disclosed when these entities have undertaken to guarantee its adequate protection.

3. Your personal data shall be processed as long as there are legal grounds for its processing, as well as throughout a term stipulated in documentation storage regulations, i.e.:
  - 1) for 5 years from the date of termination of the public procurement procedure,
  - 2) if the effective term of the contract exceeds 4 years, throughout the effective term of the contract and until the statute of limitations on all claims has lapsed,
  - 3) with respect to data, to the processing of which you have consented, until the relevant consent is withdrawn, but no longer than the deadline specified in item 1.
4. In connection with the processing of your personal data by the Data Controller, you shall have the right to:
  - 1) access your data, however, if the fulfillment of the obligation to render access to data to a data subject would require an incommensurate effort, the Principal shall have the right to request additional information from the data subject, in order to specify the claim, and particularly to provide the name or date of the public procurement procedure or competition,
  - 2) correct data,
  - 3) have data deleted if:
    - a) consent to the processing of personal data is withdrawn,
    - b) personal data has ceased to be necessary for the purposes, for which it was collected or processed,
    - c) data has been processed against effective laws.
  - 4) restrict the processing of data if:
    - a) the data subject has questioned the correctness of this data,
    - b) the processing is unlawful and the data subject opposes the erasure of the personal data and requests the restriction of its use instead;
    - c) the controller no longer needs the personal data for the purposes of the processing, but it is required by the data subject for the establishment, exercise or defense of legal claims;
    - d) the data subject has objected to data processing - until it is determined whether legally justified grounds on the part of the Controller prevail over the grounds of objection of the data subject. A request to limit data processing shall not limit the processing of personal data until the completion of the public procurement or competition procedure.
  - 5) withdraw consent at any time. Withdrawal of consent shall not affect the lawful processing of data before its withdrawal.

5. Disclosure of personal data:
  - 1) is required by the Act governing the activity of the data controller. Refusing to provide personal data or providing incorrect data will result in the data controller not being able to pursue the objective stipulated by effective laws,
  - 2) is required by contract. Without your personal data, we will not be able to sign and execute a contract with you,
  - 3) is voluntary within the scope of the consent, which may be withdrawn at any time.
6. You shall have the right to make a complaint to the President of the Personal Data Protection Office - Warszawa, ul. Stawki 2 if you believe that the processing of your personal data violates the provisions of the general data protection regulation of 27 April 2016.
7. Data shall not be subject to automated decision-making, including profiling.
8. The Data Controller shall not share your personal data with any entity from a third country or any international organization.

**SECTION XI**  
**APPENDICES TO THE COMPETITION REGULATIONS AND COMPETITION  
MATERIALS**

**1. FORMAL APPENDICES TO THE COMPETITION REGULATIONS**

**INFORMATIVE**

**1.1 Appendix 1**

Material terms stipulating the completion of the Subject of single-source contract.

**1.2 Appendix 2**

Provisions of the future contract concerning the transfer of copyrights to a selected work, including a specification of the fields of exploitation of the competition designs.

**2. FORMAL APPENDICES TO THE COMPETITION REGULATIONS**

**TO BE SUBMITTED AT THE STAGE OF SUBMITTING APPLICATIONS FOR ADMISSION**

**2.1 Appendix 3a**

Template of application for admission to participate in the competition.

**2.2 Appendix 3b**

Template of statement of the Competition Participant about the absence of premises for exclusion from participation in the Competition pursuant to the provisions of article 108 item 1 and article 109 item 1 pt. 4-5, pt. 6 with respect to members of the Competition Jury and items 7-10 of the Act.

**2.3 Appendix 3c**

A statement of fulfillment of condition for participation in the competition, as specified by the Organizer, regarding technical and professional capabilities pertaining to education and qualifications, including a list of such persons, information on their licenses and authorizations, and the legal basis for having them at disposal.

**2.4 Appendix 3d**

A statement of fulfillment of condition for participation in the competition, as specified by the Organizer, regarding technical and professional capabilities pertaining to professional experience, including a list of services and information on the value, subject, completion date and entities, for which the services have been completed.

**2.5 Appendix 3e**

Template of letter of attorney authorizing a party to represent an Individual Competition Participant.

**2.6 Appendix 3f**

Template of letter of attorney authorizing a party to represent Competition Participants jointly participating in the competition.

**3. FORMAL APPENDICES TO THE COMPETITION REGULATIONS**

**TO BE SUBMITTED AT THE STAGE OF SUBMITTING COMPETITION STUDIES**

**3.1 Appendix 4a**

Template of receipt of the hard copy of the Competition Study.

**3.2 Appendix 4b**

Template of the identification sheet for the Study.

**4. FORMAL APPENDICES TO THE COMPETITION REGULATIONS**

**TO BE SUBMITTED AT THE STAGE OF SUBMITTING COMPETITION DESIGNS**

**4.1 Appendix 5a**

Template of receipt of the hard copy of the Competition Design and Model.

**4.2 Appendix 5b**

Template of the identification sheet for the Competition Design.

**5. DESIGN APPENDICES TO THE COMPETITION**

**COMPLETED BY THE COMPETITION PARTICIPANT AND SUBMITTED AS A COMPONENT OF THE  
DESCRIPTIVE PART OF THE COMPETITION DESIGN**

**5.1 Appendix 6a**

Information of the planned Investment completion costs and the costs of completion of the service under the contract.

**5.2 Appendix 6b**

Program table for the ECFC building, table of ECFC building parameters and a balance table for the area of the Study - the Investment area.

**6. DESIGN APPENDICES TO THE COMPETITION**

**INFORMATIVE (COMPETITION MATERIALS)**

**6.1 Appendix 7a**

Primary map for the competition study area, marking the limits of the study.

**6.2 Appendix 7b**

Detailed program and functional guidelines for the development of a concept for the ECFC building, including land development.

**6.3 Appendix 7c**

Draft Zoning Plan and Environmental Impact study for the Zoning Plan.

**6.4 Appendix 7d**

Communication and traffic analysis for the competition study.

**6.5 Appendix 7e**

Excerpt from the design documentation of the Jordanki Culture and Congress Center (CKK Jordanki) within a scope necessary for linking level -1 of its underground garage to the ECFC building.

**6.6 Appendix 7f**

Excerpt from the design documentation of the Center of Contemporary Art within a scope necessary for linking level -1 of its underground garage to the ECFC building.

**6.7 Appendix 7g**

Excerpt from the design documentation of the newly designed Center of Contemporary Art building within a scope necessary for executing a link to this building from the ECFC building at level +1.

**6.8 Appendix 7h**

Information from the Toruń City Hall concerning the number of parking spots for the ECFC Investment specified in the Zoning Plan.

**6.9 Appendix 7i**

Information from the media providers about the possibility of connecting the ECFC Investment.

**6.10 Appendix 7j**

A survey of green areas and greenery in the Jordanki area, including the competition area.

**6.11 Appendix 7k**

Photographs of the competition site.

**6.12 Appendix 7l**

Preliminary geo-technical assessment, including soil survey documentation for the purposes of preparing competition documentation for architectural concept for the European Film Center CAMERIMAGE in Toruń - Study: GEOPROGRAM Sp. z o.o., January 2021.

**NOTE:**

**These Appendices to the Regulations may be used by the Participant solely for the purposes of this competition.**